



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

*The Board of Director of the Santee School District
School Facilities Corporation will meet at 6:50 p.m. The
regular meeting of the Board of Education will follow.*

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING AGENDA January 20, 2015

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

	<u>Page #</u>
A. OPENING PROCEDURES – 7:00 p.m.	6
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
B. REPORTS AND PRESENTATIONS	7
1. Superintendent's Report	
1.1. Developer Fees and Collection Report	8
1.2. Use of Facilities Report	9
1.3. Enrollment Report	10
1.4. Claims Against the District	11
1.5. Schedule of Upcoming Events	12
2. Spotlight on Learning: Rio Seco School Presentation	13
3. Student Well Being – Pupil Services Presentation	14
C. PUBLIC COMMUNICATION	15
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	16
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

Superintendent

- 1.1. **Approval of Minutes** 17
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 26
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

- 2.2. **Approval/Ratification of Expenditure Warrants** 28
It is recommended that the Board approve the expenditure warrants for the month of December 2014 as presented.

- 2.3. **Approval/Ratification of Purchase Orders** 33
It is recommended that the Board of Education approve purchase orders #141126 through #141259 issued December 1, 2014 through December 31, 2014.

- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 41
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period November, 2014 through November 30, 2014.

- 2.5. **Approval/Ratification of Revolving Cash Report** 45
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.

- 2.6. **Acceptance of Donations** 47
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.

- 2.7. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement** 49
It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending December 31, 2014 and authorize administration to submit the report to SDCOE.

- 2.8. **2013-14 Audit Report** 51
It is recommended that the Board of Education accept the 2013-14 audit report.

- 2.9. **Resolution No. 2015-16 Authorizing the District to Submit a 2014-15 Neighborhood Reinvestment Program Grant from the County of San Diego** 52
It is recommended that the Board of Education adopt resolution no. 2015-16 authorizing submission of an application for a 2014-15 Neighborhood Reinvestment Program Grant from the County of San Diego.

Educational Services

- 3.1. **Approval of School Accountability Report Cards for the 2013-14 School Year** 54
It is recommended that the Board of Education approve the School Accountability Report Cards for the 2013-14 school year.

- 3.2. **Annual Approval of Single Plans for Student Achievement** 55
It is recommended that the Board of Education approve the Single Plans for Student Achievement and Parent Involvement Policy for each of the schools.

	<u>Page #</u>
3.3. <u>Approval of Comprehensive School Safety Plans</u>	56
It is recommended that the Board of Education approve the Comprehensive School Safety Plans.	
3.4. <u>Ratification of Nonpublic Agency Master Contract with AccentCare Home Health of California, Inc. for Nursing Services</u>	58
It is recommended that the Board of Education ratify the Nonpublic Agency Master Contract with AccentCare Home Health of California, Inc. for nursing services for the term of January 5, 2015 through June 30, 2015.	
3.5. <u>Ratification of Amended Nonpublic Agency Master Contract with Soliant Health for School Psychology Services</u>	59
It is recommended that the Board of Education ratify the amended Nonpublic Agency Master Contract with Soliant Health for a School Psychologist for the term of January 12, 2015 through June 30, 2015.	
Human Resource/Pupil Services	
4.1. <u>Personnel, Regular</u>	60
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.	
4.2. <u>Adoption of Resolution No. 1415-15 to Eliminate Vacant Classified Non-Management Positions</u>	62
It is recommended that the Board of Education eliminate vacant classified non-management positions.	
4.3. <u>Approval to Submit Education for Homeless Children and Youth Consortium Application</u>	64
It is recommended that the Board of Education approve the submission of application to Education for Homeless Children and Youth Consortium.	
E. DISCUSSION AND/OR ACTION ITEMS	65
<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
Business Services	
1.1. <u>First Amendment to Purchase and Sale Agreement with M. Grant Real Estate Inc. for Renzulli Property</u>	66
It is recommended that the Board of Education approve First Amendment to Purchase and Sale Agreement with M. Grant Real Estate Inc. for the Renzulli Property.	
1.2. <u>Promissory Note from M. Grant Real Estate for Purchase of Renzulli Property</u>	69
It is recommended that the Board of Education approve a Promissory Note from M. Grant Real Estate Inc. for purchase of the Renzulli Property.	
1.3. <u>Monthly Financial Report</u>	82
It is recommended that the Board of Education approve the Monthly Financial Report, as presented.	
1.4. <u>Governor's Budget Proposal for 2015-16</u>	85
This is an information item. Action, if any, is at the discretion of the Board.	

Capital Improvement

- 2.1. **Authorization to Disseminate Bid for Construction of Pepper Drive Grass Field – Hard Bid** 86
It is recommended that the Board of Education authorize staff to seek bids for the construction of the joint-use grass field at Pepper Drive.

Superintendent

- 3.1. **Board of Education Self-Evaluation** 87
It is recommended that the Board of Education conduct their annual self-evaluation as indicated in Board Bylaw 9400. Action is at the discretion of the Board.
- 3.2. **Review/Adoption of Santee School District Governance Standards** 88
It is recommended that the Board of Education annually review and adopt the Santee School District Governance Standards. Action is at the discretion of the Board.

F. BOARD POLICIES AND BYLAWS 92

- 1.1. **Second Reading: Board Policy Annual Review**
 - BP 1312.1 Complaints Concerning District Employees
 - BP 4116 Probationary/Permanent Status
 - BP 4315.1 Competence in Evaluation and Instructional Methodologies
 - BP 5116.1 Intradistrict Open Enrollment
 - BP 6145 Extracurricular and Cocurricular ActivitiesBoard Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies were submitted for a first reading in June and are being submitted for a second reading with recommended revisions only to Board Policy 4116. Administration recommends approval of the review and revisions as presented.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS 104

H. CLOSED SESSION 105

1. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
2. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
3. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)
 - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)
 - Parcel 366-050-16 (known as Elliott Site)*Agency Negotiator:* Karl Christensen, Assistant Superintendent

4. **Conference with Legal Counsel – Anticipated Litigation** (Govt. Code § 54956.9)
- One (1) Case
 5. **Conference with Legal Counsel – Existing Litigation** (Govt. Code § 54956.9)
- Case #: 37-2013-00034970-CUPO-CTL
 6. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent
- I. **RECONVENE TO PUBLIC SESSION** 105
- J. **ADJOURNMENT** 105

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for February 3, 2015, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Burns
___ Ryan
___ Levens-Craig
___ El-Hajj
___ Fox

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the January 20, 2015 regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events
2. Spotlight: Rio Seco School Presentation
3. Student Well Being – Pupil Services Presentation

Agenda Item B.

Requests For Use Of Facilities - January 20, 2015

Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park						
Santana National Little League	Baseball Fields	1/31/15 - 6/30/15	Mon - Sun	8:00 am - 10:00 pm		
CYT at School (Performing Arts Program)	Multi-Purpose	1/21/15 - 3/11/15	Wednesday	1:45 pm - 3:30 pm	25	
Carlton Hills						
West Hills Little League	Baseball Fields	1/25/15 - 6/17/15	Mon - Sat	8:00 am - 8:00 pm	30	
Highland Trails HOA (Meeting)	Classroom	1/27/15	Tuesday	5:30 pm - 8:00 pm	25 - 30	\$212.50
PTA (Family Night)	Multi-Purpose	1/28/15	Wednesday	4:00 pm - 8:30 pm	150	
Carlton Oaks						
West Hills Little League	Baseball Fields	1/25/15 - 6/17/15	Mon - Sat	3:00 pm - 8:00 pm	30	
Chet F. Harritt						
SPNLL	Ball Fields	7/15/15 - 6/27/15	Mon - Sat	8:00 am - dusk	20	
Hill Creek						
Pepper Drive School (Edudance)	Multi-Purpose	12/4/14	Thursday	5:00 pm - 7:30 pm	400	
Rise City Church	Multi-Purpose/LRC/Clstrms	1/4/15 - 12/20/15	Sunday	6:00 am - 1:00 pm	300	\$560.25/week
Rise City Church (Family Dinner)	Multi-Purpose/LRC	1/21/15	Wednesday	4:30 pm - 8:00 pm	150 - 200	\$243.75
Girl Scouts	Multi-Purpose	1/14/15	Wednesday	5:30 pm - 7:30 pm	30	
PRIDE Academy (Prospect Avenue)						
Girl Scout Troop #6127	Classroom	12/1/14 - 6/15/15	Monday	5:30 pm - 7:00 pm	10 - 12	
CSEA	Multi-Purpose	1/8/15 - 6/11/15	Thursday	4:00 pm - 6:00 pm	30 - 60	
Santee School District (Parent Night-FOCUS)	Multi-Purpose	1/14/15	Wednesday	5:30 pm - 7:00 pm	20	
SPNLL	Ball Fields	1/28/15 - 6/27/15	Mon - Sat	8:00 am - 8:00 pm	20	
Rio Seco						
Pepper Drive School (4th Grade Choir)	Multi-Purpose	12/17/14	Wednesday	5:15 pm - 6:45 pm	300	
Santana National Little League	Baseball Fields	1/31/15 - 6/30/15	Mon - Sun	8:00 am - 10:00 pm		
Sycamore Canyon						
PTA (Father/Son Movie Night)	Multi-Purpose	1/15/15	Thursday	4:30 pm - 9:00 pm	125	
CYT at School (Performing Arts Program)	Multi-Purpose	1/15/15 - 2/26/15	Thursday	2:10 pm - 3:45 pm	20	
CYT at School (Performing Arts Program)	Multi-Purpose	3/5/15	Thursday	4:30 pm - 7:30 pm	20	
West Hills Little League	Baseball Fields	1/25/15 - 6/17/15	Mon - Fri	3:00 pm - 8:00 pm	30	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 1/16/2015
 Month 6 Week 4
 School Week 21

SCHOOL	TK	EAK 5yo	REGULAR ED												SPECIAL ED								Total All									
			K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	01/16/15	01/24/14	# Diff	% Diff	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	01/16/15	01/24/14	# Diff	% Diff	01/16/15	01/09/15	# Diff	
Cajon Park			90	104	113	119	99	120	106	119	108	978	998	-20	-2.0%	3	4	4	4	15	5	6	4	7	52	59	-7	-11.9%	1030	1027	3	
Carlton Hills	25	14	78	58	49	48	44	44	39	83	61	543	473	70	14.8%	2	3	2	3	5	2	4	6	4	31	35	-4	-11.4%	574	560	14	
Carlton Oaks			73	59	89	72	98	85	95	94	97	762	806	-44	-5.5%	2	7	6	6	5	5	5	6	9	51	55	-4	-7.3%	813	814	-1	
Chet F. Harritt	24	8	81	63	58	59	75	48	65	40	49	570	555	15	2.7%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7
Hill Creek	23	12	79	71	77	73	89	77	91	90	67	749	726	23	3.2%	0	4	1	1	3	4	1	0	0	14	14	0	0.0%	763	752	11	
Pepper Drive	5		69	134	100	97	100	100	66	82	69	822	796	26	3.3%	0	0	0	0	0	0	1	5	0	6	9	-3	-33.3%	828	829	-1	
Prospect Ave	22	10	65	69	82	61	53	57	51	48	47	565	565	0	0.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9	
Rio Seco			88	110	108	120	82	104	106	97	118	933	938	-5	-0.5%	1	3	6	11	6	8	8	6	9	58	47	11	23.4%	991	992	-1	
Sycamore Canyon		12	50	53	46	54	52	37	40	0	0	344	354	-10	-2.8%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	
SUBTOTAL	99	56	673	721	722	703	692	672	659	653	616	6266	6211	55	0.9%	8	21	19	25	34	24	25	27	29	212	219	-7	-3.2%	6478	6425	53	
Alternative School			3	1	8	2	4	8	5	2	3	36	41	-5	-12.2%																	
Santee Success										1	8	9	10	-1	-10.0%										0	1	-1	-100.0%	9	9	0	
NPS												0	0						1		1		1	2	5	2	3	150.0%	5	5	0	
SUBTOTAL			3	1	8	2	4	8	5	3	11	45	51	-6	-11.8%	0	0	0	1	0	1	0	1	2	5	3	2	66.7%	50	50	0	
TOTAL	99	56	676	722	730	705	696	680	664	656	627	6311	6262	49	0.8%	8	21	19	26	34	25	25	28	31	217	222	-5	-2.3%	6528	6475	53	

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	3	0	1033
Carlton Hills	0	11	585
Chet F Harritt	0	12	582
Hill Creek	0	12	775
Prospect Ave	0	13	578
Sycamore Canyon	49	11	404
Total PK/EAK	52	59	

Total Enrollment including PK
6639

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and were rejected and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
9665 Jeremy Street	June 18, 2014	Personal Injury (Worker's Compensation Claim)
9330 Mission Gorge Road	October 20, 2014	Personal Injury and Property Damage
9330 Mission Gorge Road	October 20, 2014	Property Damage

Schedule of Upcoming Events

Date	Event
January 16	Professional Day – No School
January 19	Martin Luther King Holiday – Schools and Departments Closed
January 20	Board Meeting; 7:00 p.m.
February 2	Wellness Committee; 3:00 p.m., District Library Communication Committee; 3:30 p.m., ERC
February 3	Board Meeting; 7:00 p.m.
February 9	Lincoln Holiday – Schools and Departments Closed
February 11	Special Board Meeting - Budget Workshop; 6:00 p.m.
February 12	District Advisory Committee (DAC); 6:00 p.m., ERC
February 16	President's Day Holiday – Schools and Departments Closed
February 17	Board Meeting; 7:00 p.m.
February 19	Foundation Art Show; 5:30-7:30 p.m. Church of Jesus Christ of Latter-Day Saints, 10052 Magnolia Ave, Santee
February 24	*LCAP Annual Review Meeting; 6:00 p.m., Rio Seco Multi-purpose Room
March 2	Communication Committee; 3:30 p.m., ERC
March 3	Board meets with Principals; 6:00 p.m. Board Meeting; 7:00 p.m.
March 4	Facilities/Safety Committee; 3:30 p.m., DO Conf. Room
March 12	District Advisory Committee (DAC); 6:00 p.m., ERC
March 16	Character Education Committee; 4:00 p.m., DO Conf. Room
March 17	Board meets with Student Representatives; 6:00 p.m. Board Meeting; 7:00 p.m.
March 19	Budget Advisory Committee; 6:00 p.m., DO Conf. Room
March 30 – April 10	Spring Break – Schools Closed

*Note time change

BACKGROUND:

The 2014-15 school year marks our first year of full implementation of the Common Core State Standards (CCSS). Along with a change in standards comes a new assessment. This spring students in Santee School District and across the nation will take the Smarter Balanced Assessments (SBAC), our new public accountability measure.

The CCSS are designed to be robust and relevant, preparing students for college and careers. The cognitive complexity of the CCSS and SBAC require students to employ a deeper level of thinking and application of learning to real-world situations. Success with the CCSS requires students to become more active in the learning process and to engage in a variety of dynamic learning opportunities, including using technology as a tool for learning.

Tonight, Principal Debra Simpson and her school team will highlight student learning at Rio Seco School.

Agenda Item B.2.

BACKGROUND:

The vision of the Pupil Services department is to provide every resource available to support all students coming to school ready to learn. Pupil Services provides a multitude of prevention and intervention strategies to support all students, with a particular focus on those students and families who are the most vulnerable.

Pupil Services assists students and their families who may be experiencing challenges in various ways. Whether it is through on-site counseling or connecting a family with a community resource, Pupil Services remains resolved to find and implement the resources to support students and their families.

Tonight, John Schweller and Meredith Riffel will highlight many of the programs that are provided to students across the Santee School District.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D.

Consent Item D.1.1.
Prepared by Cathy A. Pierce, Ed.D.
January 20, 2015

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- December 16, 2014, organizational meeting minutes
- January 13, 2015, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
ORGANIZATIONAL MEETING
OF THE BOARD OF EDUCATION**

December 16, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. Opening Procedures

1. President Fox called the meeting to order at 7:03 p.m.
Members present:
Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member
Administration present:
Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary
2. President Fox invited the audience to recite the District Mission and then invited the following students to lead the members, staff, and audience in the Pledge of Allegiance. Chloe Flores, Hunter Flores, Gabriel Carpenter, Wyatt Carpenter, Darby Burroughs, Danae Burroughs, Mickey Agostini, Hayley Ogden, Rylee Ogden, Breezy Edwards, and Ashley Sommerville.
3. Approval of Agenda
President Fox announced Member Levens-Craig was returning from the CSBA Annual Conference and would be joining the meeting a little late. It was moved and seconded to approve the agenda.

<i>Motion:</i> Burns	<i>Burns</i> <u>Aye</u>	<i>El-Hajj</i> <u>Aye</u>
<i>Second</i> El-Hajj	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Vote:</i> 4-0	<i>Levens-Craig</i> <u>Not Present</u>	

B. ORGANIZATIONAL MEETING

1. **Election of Board of Education Officers**
President Fox announced that this meeting was the annual organizational meeting of the Board and asked for a motion to elect 2015 Board officers through rotation according to Board Bylaw 9120 and that Board Bylaw 9120 be revised to reflect the officer rotation for 2015.

<i>Motion:</i> El-Hajj	<i>Burns</i> <u>Aye</u>	<i>El-Hajj</i> <u>Aye</u>
<i>Second</i> Ryan	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Vote:</i> 4-0	<i>Levens-Craig</i> <u>Not Present</u>	

Following the approval of this item, Dustin Burns assumed the leadership of the meeting as the newly elected President. The Board officers for 2015 are: Dustin Burns, President; Barbara Ryan, Vice President; Elana Levens-Craig, Clerk; Dianne El-Hajj, Member; and Ken Fox, Member. Newly elected Board President Dustin Burns thanked Ken Fox for his service the past year as Board President and presented him with an engraved gavel as a gift.

A brief reception was held after the Election of Officers.

2. Board Meeting Calendar for 2015

Member Ryan moved to approve continuation of the existing meeting schedule with meeting dates for 2015 as listed. President Burns noted a special meeting would be called if the Board needed to conduct business outside of the adopted meeting calendar.

Motion: Ryan	Burns <u>Aye</u>	El-Hajj <u>Aye</u>
Second Fox	Ryan <u>Aye</u>	Fox <u>Aye</u>
Vote: 4-0	Levens-Craig <u>Not Present</u>	

3. Board of Education Representatives to Councils, Advisory and Other Committees

President Burns reported he believed Board Members desired to remain on the same committees as 2014. Member Ryan moved for Board members assignments as representatives to Advisory and other committees for 2015 remain as assigned.

Motion: El-Hajj	Burns <u>Aye</u>	El-Hajj <u>Aye</u>
Second Ryan	Ryan <u>Aye</u>	Fox <u>Aye</u>
Vote: 4-0	Levens-Craig <u>Not-Present</u>	

C. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Santee School District Foundation Presentation of Awards for Stuff the Turkey

Dr. Pierce introduced Mike Clinkenbeard, president of the Santee School District Foundation. Mr. Clinkenbeard, along with other Foundation board members, presented each school with their check from the Stuff-the-Turkey fundraiser. All schools participated in the 4th annual Stuff-the-Turkey fundraiser, raising funds to purchase books or materials that support reading for their school. Mr. Clinkenbeard reported the schools raised \$9,475 this year. This brings the total over the four years to almost \$35,000 to purchase books for schools.

A large school and a small school, based on student enrollment, will each receive a school-wide recognition for the highest amount of donations collected. This year, Cajon Park won the large school award collecting \$2,150. Rio Seco came in second place for collecting \$1,750. The first place small school for the 3rd year was Chet F. Harritt for collecting \$925. President Clinkenbeard thanked the schools for supporting this fundraiser and reported the Foundation is delighted to return all of the proceeds to the schools.

Mr. Clinkenbeard expressed his gratitude towards the principals and staff at the schools. Member Ryan thanked the Foundation Board for their work with Stuff the Turkey and for all their other services towards our schools. On behalf of the Board, President Burns stressed his gratitude towards the Foundation Board for their work and support of the schools. He suggested possibly next year, the schools could compete for having the most creative turkey and pictures could be displayed in the Board room.

D. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

E. PUBLIC HEARING

1. Recycling of Obsolete Instructional Materials

President Burns opened the public hearing on Recycling of Obsolete Instructional Materials. There were no comments. The public hearing was closed.

F. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 1.2. Agreement with Communication Resources for Schools
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders

- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.5. **Approval/Ratification of Revolving Cash Report**
- 2.6. **Acceptance of Donations**
- 2.7. **Approval of Consultants and General Service Providers**
- 2.8. **Renew Extended Use of Facilities Agreement with Rise City Church for Use of Hill Creek School**
- 2.9. **CalSTRS Funding Coalition**
- 2.10. **Approval to Contract with Capital Public Finance Group to Conduct and Prepare a School Fee Justification Study**
- 2.11. **Consulting Services for Assistance with E-Rate Application Submission and Maximization of Funding Under New Guidelines**
- 2.12. **Authorization to Submit for Drought Response Outreach Program for Schools (DROPS) Grant**
- 2.13. **Approval of Joint Use Partnership Agreement with Lakeside AYSO for Development and Use of Pepper Drive Field**
- 3.1. **Approval of Amendment of Nonpublic Agency Master Contract with Soliant Health for Gross Motor Services**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of New Job Description for Intervention Resource Teacher**
- 4.3. **Approval of Memorandum of Understanding with Jewish Family Services to Continue to Provide Parenting Series**
- 4.4. **Approval to Use Public Consulting Group (PCG) to Provide Claims Administration Services for Medicaid Administrative Activities (MAA)**
- 4.5. **Approval to Increase Work Hours for a Certificated Non-Management Position**
- 4.6. **Adoption of Resolution No. 1415-14 to Eliminate a Vacant Classified Non-Management Position**

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Levens-Craig</i>	<u>Not-Present</u>		

G. DISCUSSION AND/OR ACTION ITEMS

Business Services

1.1. Consideration of Next Steps for Sale of Renzulli Property

Mr. Christensen explained the Initial Contingency Period for the Renzulli Purchase and Sale Agreement ends December 20, 2014. In accordance with the terms of that agreement, the Developer has requested to invoke the Extended Contingency Period to complete the rezoning and entitlement process. The Developer has obtained approval of initial applications for rezoning and General Plan Amendment from the City Council with a conceptual project of 83 single family detached homes. He has also submitted an application for an Environmental Impact Study defining the parameters of the environmental analysis to be eventually considered for approval by the City and submitted various other forms to the City to initiate the process. In addition, the Developer has conducted a soils investigation and biological study and begun drafting more concrete plans for the residential project that will be included with the final applications for rezoning and General Plan Amendment. The Developer expects the environmental study and applications to be considered by the City Council for final approval as early as May but the actual timeline is subject to change depending on a number of factors.

Mr. Christensen explained there are a number of environmental related studies that remain to be completed including traffic, air quality, and noise. The Developer has also received signed availability letters pertaining to water and sewer from Padre Dam. However, the Developer also learned from Padre Dam that the 10-foot wide utility easement running from the northeast border of the Renzulli property out to Mission Gorge may have insufficient width to provide sewer hookup. Padre Dam has indicated the easement needs to be 30-feet wide. If this turns out to be the case, additional or expanded easements may need to be obtained from neighbors to the north of the

property. The Developer will continue to investigate alternatives and work with Padre Dam on a resolution to this issue. The District will provide appropriate assistance in this regard, if needed.

Mr. Christensen made reference to the written request for an Extended Contingency Period through January 31, 2015. He mentioned discussing with Mr. Grant a financing alternative to obtain cash needed for the Pepper Drive Admin/LRC project. This alternative contemplates closing escrow with title transferring to M. Grant Real Estate Inc. in exchange for an additional cash payment and a promissory note for the balance of the purchase price. In order to allow the District time to work out the details of that transaction, including a possible agreement for advancing developer fees, Administration recommends extending the contingency period through January 31, 2015. The Developer will pay the required \$211,000 additional deposit on/or before December 19. Mr. Christensen explained the plan is to bring back the promissory note and an agreement for advance of developer fees to the January 20, 2015 meeting.

Mr. Christensen displayed the Renzulli property on Google maps to explain the location of the easement. It was moved by Member El-Hajj to proceed with Option 1(a): Extend escrow through January 31, 2015 requiring an additional deposit of \$211,000 to arrange for close of escrow with an additional cash payment of \$1.189 million and a Promissory Note secured by a Deed of Trust from the Developer for the balance of the \$5,275,000 purchase price.

<i>Motion:</i>	<i>El-Hajj</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Second</i>	<i>Ryan</i>	<i>Ryan</i>	<i>Aye</i>	<i>Fox</i>	<i>Aye</i>
<i>Vote:</i>	<i>4-1</i>	<i>Levens-Craig</i>	<i>Abstained</i>		

1.2. Approval of First Period Interim Report

Mr. Christensen shared snapshots of all funds, highlighting the changes in fund balances based on the latest assumptions. He explained the First Interim report is compiled before the release of the Governor's budget proposal.

Mr. Christensen explained some of the significant expenditure increases are related to special education. There is a one-time allotment of approximately \$411,000 in one-time Mandated Cost funds. He explained a \$2.6 million deficit in the unrestricted general fund. A \$1.1 million deficit in the restricted general fund is primarily due to the spending of the Common Core one-time funds. The District is projecting a \$168,000 deficit in the Cafeteria Fund. The Deferred Maintenance fund has a \$101,825 balance carried over from 2013-14. He explained this will be adjusted in the 2nd interim as some of the cost of deferred maintenance are increasing. Special Reserve Fund 17 has an Interfund Transfer In of \$590,000. He explained this amount is shown as a committed fund balance for technology replenishment. Special Reserve Fund 40 (solar project) is still on target from previous projections. Enterprise Fund 63 (Project SAFE and YALE) is projecting a \$169,518 surplus.

Multi-year projection

In 2014-15 the \$2.6 million deficit drops the reserve as a percentage of expenditures to 18.55%. This is based on an estimate of moderate revenue increase, plus the increase in expenditures relating to the STRS and PERS retirement systems. Mr. Christensen shared this is estimated at \$770,000. He explained this amount will continue to increase over time. In 2015-16, the assumed LCFF Revenue Increase is \$1,389,362 of which \$1,000,000 is attributed to the Base LCFF revenue. He explained the \$770,000 expenditures relating to STRS and PERS and approximately \$400,000 in step and column increases deplete the fund.

Mr. Christensen shared money is being put towards increasing expenditures and is not being made available for increasing or improving services for students as stipulated in the LCFF. Member Levens-Craig asked if the public understands the current situation. Mr. Christensen mentioned he will be sharing this data with the various stakeholders and explaining how this is impacting the District.

He noted the Estimated Structural Surplus (Deficit) of \$1,149,086 is the difference between the ongoing revenue and the ongoing expenditures. There is a \$726,707 structural deficit in 2014-15; \$1,149,086 in 2015-16; and it increases to \$1,318,483 in 2016-17.

Member Levens-Craig inquired if this information is pertinent to share with business groups. Superintendent Pierce mentioned it would be best to start communicating this information with our

administrators and staff. She explained staff knows the funding has changed. However, they are unaware of what has changed.

The Board held a discussion on communicating the current budget situation. President Burns suggested waiting until the budget workshop in February. He mentioned the Governor's proposal would be released and more information would be available.

With no further questions or discussion, Member El-Hajj moved to approve the First Interim Report for the 2013-14 fiscal year with a positive certification regarding the District's ability to meet its financial obligations for the 2014-15 and two subsequent years.

Motion:	El-Hajj	Burns	Aye	El-Hajj	Aye
Second	Ryan	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

1.3. Approval of Monthly Financial Report

Mr. Christensen provided the financial report for cash and budget revision transactions through October 31. He mentioned the information is the same as in the First Interim. The District is projecting a \$2.6 million deficit in the unrestricted fund balance and a \$1.1 million deficit in the restricted fund balance. Mr. Christensen explained this would reduce the reserve percentage to 18.5% this year; in the 15/16 school year it would decrease to 12.5%; and to 6.24% in 16/17. He explained the District ended the month with a general fund cash balance of \$5.9 million. Projections indicate the District will be able to meet all of our financial obligations as they become due with internal cash through June 30.

Motion:	Ryan	Burns	Aye	El-Hajj	Aye
Second	Fox	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

1.4. Annual and Five-Year Developer Fee Report

Mr. Christensen explained Government Code sections 66001 and 66006 stipulate that school districts are to provide the public certain reports and findings related to the collection and use of Developer Fees both annually and for a subsequent five-year period. The 2013-14 Annual and Five-Year Developer Fee reports and plans for future facility projects were presented to the Board for acceptance. Mr. Christensen noted that in accordance with Government Code provisions, notice of the report's availability for public review was posted in three prominent places within the District's boundaries 15 days prior to this meeting. Member Ryan moved approval.

Motion:	Ryan	Burns	Aye	El-Hajj	Aye
Second	El-Hajj	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

Capital Improvement Program

2.1. Approval of Amendment No. 17 (Phase IV – Pepper Drive School LRC/Administration Building) to Construction Services Agreement for Lease-Leaseback, Site Lease, and Sublease Agreement

Mr. Christensen explained the amendment to the lease/lease-back agreement with Balfour Beatty Construction is for construction of the Pepper Drive Administration/LRC building. The Preliminary Guaranteed Maximum Price (GMP) is approximately \$3.1 million with a total project cost estimate of \$3.5 million. This GMP will continue to be refined over the coming months prior to initiation of construction. In order to obtain the \$1.1 million in State Grant funds for this project, the District must execute a contract and Notice to Proceed, and provide evidence of such to the Office of Public School Construction (OPSC), by the deadline of December 18, 2014. Failure to contract by this date would cause the District to permanently forfeit the State Grant apportionment. The District plans to use proceeds from the Renzulli property sale, which is currently in escrow, for the matching funds requirement and to combine with the State Grant for completion of the project. Since sale of the Renzulli property is still pending, it is necessary to include conditional language in the Amendment to protect the District financially. Mr. Christensen explained the amendment presented for consideration contains conditional language in a number of places to ensure that

the District is not bound financially until sufficient matching funds for the \$1.1 million joint use State Grant are obtained. Administration recommends approving the 17th Amendment to the lease/lease-back agreement for the Pepper Drive Administration/LRC building and authorize staff to issue a conditional Notice to Proceed for construction work to begin no later than June 19, 2015 provided that sufficient funding is obtained. President Burns clarified that if the Board moves forward with accepting the agreement, the District is still able to change and/or withdraw from the contract agreement, if necessary.

Motion:	Ryan	Burns	Aye	El-Hajj	Aye
Second	El-Hajj	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

Superintendent

3.1. Superintendent's Contract

Superintendent Pierce presented a revised contract showing restructure of expenses. She clarified it does not have a financial impact this year, but will have a fiscal impact in future years. Member Ryan stressed her support of the revision. However, she wanted to make sure the Board understood it would have a financial impact in the future because the addition is to the base salary. Member El-Hajj moved approval.

Motion:	El-Hajj	Burns	Aye	El-Hajj	Aye
Second	Fox	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

President Burns thanked the Board and Executive Cabinet for their leadership and presented them with a memento. He suggested that the Board work with the Superintendent to set-up times for the Board to attend staff meetings and listen to staff concerns and have an opportunity to see what is going on at each of the schools. President Burns explained this would give the Board some visibility at the sites and an opportunity to thank staff for their hard work. He also suggested that the Board schedule walkthroughs with the Superintendent.

Superintendent Pierce presented a draft of the Board of Education website and asked for suggestions and/or changes. The Board asked that the website be updated as presented.

Superintendent Pierce mentioned, as suggested by the Board, Ms. Arreola met with personnel from the City of Santee to inquire on their current voting system and agenda display technologies. Ms. Arreola explained the City's system was purchased in 2007 and cost approximately \$65,000. She mentioned the City's and District's systems are very similar. However, City staff modifies their agenda to project individual items for public viewing. Ms. Arreola recommended the District keep the current system and move forth with the Board's recommendation of purchasing a television set that can be used for Board meeting presentations and professional development. The Board asked that a quote for the television be brought forth at the next meeting.

President Burns asked that a letter be send on the Board's behalf to the Foundation Board expressing their gratitude for their work on the Stuff the Turkey fundraiser.

Member Ryan mentioned it was nice to see all the family in attendance at tonight's meeting in support of the outgoing and newly appointed officers.

Member Fox inquired on the location of the Art Show. Superintendent Pierce mentioned there were issues with parking at the previous location and this year's event was being held at the Church of Jesus Christ of Latter-Day Saints. President Burns suggested inquiring using one of the high schools to hold the event next year, if the new location does not work out.

Member Levens-Craig expressed her gratitude to the Board for allowing her to attend the CSBA Annual Conference and Trade Show. She provided a brief overview of the workshops she attended and mentioned would share some notes with the Board. Member Levens-Craig mentioned she wanted to attend a couple of STEAM conferences. She inquired about using the Board's budget to cover the cost of

registration. The Board agreed it was appropriate to pay for registration to the conferences and held a discussion on past protocol for use of travel and conference funds.

President Burns mentioned he would be attending the Character Education Committee and he was asked to report on the charge of the committee. Member El-Hajj suggested he inquire on the committee's ideas and ask that they present three goals to help define the committee's charge. President Burns asked information on the charge of each committee.

I. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Santee Teachers Association
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Classified School Employees Association
3. Conference with Real Property Negotiators (Gov't Code § 54956.8)
Property:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
4. Public Employee Performance Evaluation (Gov't Section § 54957)
Superintendent

The Board entered closed session at 8:20 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:45 p.m. No action was reported.

K. ADJOURNMENT

With no further business, the December 16, 2014 organizational meeting adjourned at 9:45 p.m.

Barbara Ryan, Clerk

Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

January 13, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by President Burns.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 3-14

The Board entered closed session at 6:05 p.m. for to discuss student discipline hearings for student #s 3-14. This matter was heard by the Santee School Board Members, Dustin Burns, Barbara Ryan, Elana Levens-Craig, and Ken Fox in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President Burns announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 7:37 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Levens-Craig to expel student #3-14 from the Santee School District for violation of California Education Code Sections 48900 (b) Possessed, sold, or otherwise furnished a weapon (firearm, knife, explosive, or other dangerous object) of no reasonable use to the pupil at school, and 48900(k) Disrupted school activities, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through June 17, 2015. Student may not return to his previous school.
- Maintain 2.0 GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan developed by school administration.
- Complete a counseling program by March 15, 2015 for decision-making/peer pressure.
- Attend Juvenile Hall Open House in May, 2015 and provide verification of attendance.
- Complete all elements of this Rehabilitation Plan by June 10, 2015.
- The board recommends a program of family counseling.

A parent must meet with the Coordinator of Pupil Services by January 15, 2015, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Upon satisfactory completion of all activities in the rehabilitation plan, the student record will be expunged of this expulsion order.

Motion: Levens-Craig

Second: Ryan

Vote: 4-0 (Member El-Hajj not present)

E. ADJOURNMENT

The January 13, 2015 special meeting was adjourned at 7:42 p.m.

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - December 16, 2014

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Tuesday Thursday Thursday Tuesday	12/02/14 01/22/15 03/12/15 05/12/15	Jeri Billick	SC	Southern California Principal Leadership Seminar	San Diego	\$0	\$250	Sycamore Canyon	This is a professional learning series for school administrators.
Wednesday	12/17/14	Cindi Schulze	PA	Teacher Academy	Los Alamitos	\$118	\$116	Educational Services	This is a professional development academy for educators.
Wednesday	01/14/15	Matt Marsman	Technology	2015 Power School Users Group	Ontario	\$0	\$226	Technology	This workshop will provide updates and training for using Power School.
Monday	01/26/15	Adrienne Barker	CH	ADOS-2 Introductory Clinical Workshop	San Diego	\$0	\$505	Special Education	This workshop will provide training to assess & diagnose autism spectrum disorders.
Tues-Wed Tuesday	1/27/2015 - 1/28/2015 02/24/15	Laura Barker	CH	Next Generation Science Standards Grade Level Academy	San Diego	\$354	\$122	Carlton Hills	Training in conceptual shifts & three-dimensions of the NCSS.
Wed-Fri	02/4/15 - 02/06/15	Andrea Larkin Stacie Bartfeld Elyse Starr	HC CFH CO	Social Thinking Conference	San Diego San Diego San Diego	\$0 \$0 \$0	\$150 \$150 \$150	Special Education Special Education Special Education	This conference will provide practical strategies for teaching concrete learners.
Thursday	02/05/15	Stephanie Pierce Karl Christensen	ERC Business	LCAP Workshop	San Diego	\$0 \$0	\$25 \$25	Educational Services Business Services	This workshop will focus on the LCAP for 2015-16.
Thursday	03/26/15	Lori Sanders Alandra Prochazka Michelle Pappalardo	PD PD PD	Mental Health 101 for Para-Educators	San Diego	\$145 \$105 \$105	\$72 \$72 \$72	Pepper Drive School Pepper Drive School Pepper Drive School	This workshop will provide training and increase the knowledge to work more effectively with students.
Travel Requests That Require Airfare/Trainfare; Overnight Stay; and/or Travel Outside of the State of California									
Thurs-Fri	01/29/15- 01/30/15	Karl Christensen	Business	2015 Annual CBO Forum	Fallbrook	\$0	\$200	Business Services	This conference brings Chief Business Officers from school districts together for professional learning, networking, and advocacy.
Mon-Tues	03/16/15- 03/17/15	Elana Levens-Craig	Board	California STEM Summit 2015	Los Angeles	\$0	\$312	Board of Education	This summit will enhance the leadership of STEM education.
Mon-Fri	06/22/15- 06/26/15	Lindsay Benedetto Jeanie Low	CO CO	Writers Workshop Training	New York	\$0 \$0	\$1,439 \$1,439	Carlton Oaks	Training on Writers Workshop objectives for classroom instruction.
Mon-Fri	08/3/15 - 08/07/15	Penny Hoogeveen Angie Shinsky Laura Manning Pam Mitchell	CO CO CO CO			\$0 \$0 \$0 \$0	\$1,439 \$1,439 \$1,439 \$1,439		

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 January 20, 2015

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of December 2014:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General		\$361,229.34
09 00		\$0.00
12 06		\$0.00
13 00		\$69,379.24
14 00		\$65,537.45
21 09		\$0.00
21 39 / 21 08		\$0.00
25 18		\$44,472.50
25 38		\$0.00
35-00		\$0.00
40-00		\$2,624.43
63 00		\$3,969.69
		\$547,212.65

Student Body Warrants issued for the period of
 December 2014:

\$10,083.40

Payroll Warrant #'s beginning 10-405587 through 10-405631 and 10-516435 through 10-517239:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$3,135,289.60
06 00	\$762,412.98
12 06	\$17,287.06
13 00	\$85,756.54
25-18	\$5,767.28
63 00	\$162,676.14
\$4,169,189.60	

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of December 2014 as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,726,485.65 as disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

Santee School District American Express Payment Log - DECEMBER 2014

PAYMENTS TO VENDORS FOR PREVIOUSLY APPROVED PURCHASE ORDER TRANSACTIONS IN ORDER TO OBTAIN AMERICAN EXPRESS REBATES								
Date Vendor Paid	Vendor Name	Invoice Amount	PO Number	Fund	Amount Paid to Amex	Warrant Total	Warrant Date	Warrant #
12/3/2014	4 ALL PROMOS	\$292.34	140900	03-06	\$292.34	\$292.34	12/5/2015	12-374150
11/25/2014	AL'S SPORT SHOP	\$405.00	141053	03-06	\$405.00	\$405.00	12/5/2015	12-374151
11/25/2014	ALL STAR GLASS	\$256.04	141067	03-06	\$256.04	\$256.04	12/5/2015	12-374152
12/2/2014	AMERICAN CHEMICAL SUPPLY	\$114.05	141050	03-06	\$114.05	\$114.05	12/5/2015	12-374153
12/1/2014	ASBURY ENVIRONMENTAL SERVICES	\$6,684.44	141114	03-06	\$6,684.44	\$6,684.44	12/5/2015	12-374154
11/25/2014	AUTO ZONE	\$383.59	141068	03-06	\$383.59	\$383.59	12/5/2015	12-374155
12/1/2014	BOB STALL CHEVROLET	\$57.25	141062	03-06	\$57.25	\$57.25	12/5/2015	12-374156
11/25/2014	CABLE, PIPE, & LEAK DETECTION	\$270.00	141016	03-06	\$270.00		12/5/2015	12-374157
12/2/2014	CABLE, PIPE, & LEAK DETECTION	\$220.00	141128	03-06	\$220.00		12/5/2015	12-374157
11/25/2014	CABLE, PIPE, & LEAK DETECTION	\$270.00	141017	03-06	\$270.00	\$760.00	12/5/2015	12-374157
11/25/2014	CALIFORNIA ELECTRIC SUPPLY (CED)	\$510.07	140154	03-06	\$510.07	\$510.07	12/5/2015	12-374158
11/25/2014	CLARK SECURITY PRODUCTS	\$898.27	140155	03-06	\$898.27	\$898.27	12/5/2015	12-374159
11/25/2014	COMPETITIVE METALS	\$66.88	140157	03-06	\$66.88	\$66.88	12/5/2015	12-374160
11/19/2014	DELL	\$175.42	141095	03-06	\$175.42		12/5/2015	12-374161
11/19/2014	DELL	\$92.33	141093	03-06	\$92.33		12/5/2015	12-374161
12/3/2014	DELL	\$66.68	141148	03-06	\$66.68		12/5/2015	12-374161
12/3/2014	DELL	\$237.11	141149	03-06	\$237.11		12/5/2015	12-374161
11/25/2014	DELL	\$221.19	141122	03-06	\$221.19		12/5/2015	12-374161
11/19/2014	DELL	\$307.78	141094	03-06	\$307.78		12/5/2015	12-374161
11/19/2014	DELL	\$573.51	141097	03-06	\$573.51	\$1,674.02	12/5/2015	12-374161
11/25/2014	DEMCO	\$31.91	141118	03-06	\$31.91		12/5/2015	12-374162
11/25/2014	DEMCO	\$229.94	140967	03-06	\$229.94	\$261.85	12/5/2015	12-374162
12/1/2014	DRAIN PRO'S (USA JETTING)	\$1,786.25	140158	03-06	\$1,786.25	\$1,786.25	12/5/2015	12-374163
12/2/2014	DREW FORD	\$1,089.96	141066	03-06	\$1,089.96	\$1,089.96	12/5/2015	12-374164
12/1/2014	DUNN EDWARDS PAINTS	\$67.37	140159	03-06	\$67.37	\$67.37	12/5/2015	12-374165
12/1/2014	EAST COUNTY TRANSMISSION	\$2,040.36	141063	03-06	\$2,040.36	\$2,040.36	12/5/2015	12-374166
12/1/2014	EWING IRRIGATION	\$2,839.16	140160	03-06	\$2,839.16	\$2,839.16	12/5/2015	12-374167
12/1/2014	EXPRESS PERFORMANCE CENTER	\$42.12	141064	03-06	\$42.12	\$42.12	12/5/2015	12-374168
12/2/2014	FITNESS WAREHOUSE USA	\$238.64	140573	03-06	\$238.64	\$238.64	12/5/2015	12-374169
12/2/2014	G & K UNIFORM SERVICE	\$289.68	140162	03-06	\$289.68	\$289.68	12/5/2015	12-374170
12/1/2014	GENERAL BINDING CORP	\$495.00	141116	03-06	\$495.00	\$495.00	12/5/2015	12-374171
12/3/2014	IDENT-A-KID SERVICES OF AMERICA	\$93.57	140942	03-06	\$93.57		12/5/2015	12-374172
12/3/2014	IDENT-A-KID SERVICES OF AMERICA	\$93.57	141111	03-06	\$93.57	\$187.14	12/5/2015	12-374172
12/2/2014	LIGHTHOUSE (THE)	\$322.92	141061	03-06	\$322.92	\$322.92	12/5/2015	12-374173
12/2/2014	MONTGOMERY HARDWARE	\$266.65	140171	03-06	\$266.65	\$266.65	12/5/2015	12-374174
12/4/2014	OFFICE DEPOT	\$11,877.84	141144	03-06	\$11,877.84	\$11,877.84	12/5/2015	12-374175
12/2/2014	PACIFICA GLASS CO.	\$840.00	141127	03-06	\$840.00		12/5/2015	12-374176
12/2/2014	PACIFICA GLASS CO.	\$940.00	141131	03-06	\$940.00	\$1,780.00	12/5/2015	12-374176

Santee School District American Express Payment Log - DECEMBER 2014

PAYMENTS TO VENDORS FOR PREVIOUSLY APPROVED PURCHASE ORDER TRANSACTIONS IN ORDER TO OBTAIN AMERICAN EXPRESS REBATES								
Date Vendor Paid	Vendor Name	Invoice Amount	PO Number	Fund	Amount Paid to Amex	Warrant Total	Warrant Date	Warrant #
12/2/2014	SCHOOL SPECIALTY	\$110.47	141051	03-06	\$110.47	\$110.47	12/5/2015	12-374177
12/3/2014	SCHOOLWIRES	\$14,505.78	140138	03-06	\$14,505.78	\$14,505.78	12/5/2015	12-374178
12/2/2014	SEHI COMPUTER PRODUCTS	\$746.04	140893	03-06	\$746.04		12/5/2015	12-374179
12/2/2014	SEHI COMPUTER PRODUCTS	\$1,492.08	140892	03-06	\$1,492.08	\$2,238.12	12/5/2015	12-374179
12/3/2014	THE SOCO GROUP - M&O	\$2,048.86	140342	03-06	\$2,048.86	\$2,048.86	12/5/2015	12-374180
12/3/2014	THE SOCO GROUP - TRANSPORTATION	\$6,923.03	140344	03-06	\$6,923.03	\$6,923.03	12/5/2015	12-374181
12/3/2014	THE SOCO GROUP - TECHNOLOGY	\$136.46	140343	03-06	\$136.46	\$136.46	12/5/2015	12-374182
12/3/2014	STANDARD ELECTRONICS	\$354.20	140174	03-06	\$354.20	\$354.20	12/5/2015	12-374183
12/3/2014	US GAMES (BSN SPORTS)	\$340.20	141049	03-06	\$340.20	\$340.20	12/5/2015	12-374184
12/3/2014	VALLEY INDUSTRIAL SPECIALTIES	\$872.20	140178	03-06	\$872.20	\$872.20	12/5/2015	12-374186
11/25/2014	CLARK SECURITY PRODUCTS	\$189.45	141100	14-00	\$189.45	\$189.45	12/5/2015	12-374206
12/4/2014	OFFICE DEPOT	\$964.54	141145	63-00	\$964.54	\$964.54	12/5/2015	12-374207
12/9/2014	AL'S SPORT SHOP	\$160.38	141152	03-06	\$160.38	\$160.38	12/11/2015	12-377283
12/10/2014	ANSMAR PUBLISHERS (EXCEL MATH)	\$64.15	140853	03-06	\$64.15	\$64.15	12/11/2015	12-377284
12/9/2014	APPLE	\$2,181.12		03-06	\$2,181.12	\$2,181.12	12/11/2015	12-377285
12/10/2014	CALIFORNIA ELECTRIC SUPPLY (CED)	\$558.32	140154	03-06	\$558.32	\$558.32	12/11/2015	12-377286
12/10/2014	CAPSTONE PRESS INC.	\$497.35	140989	03-06	\$497.35	\$497.35	12/11/2015	12-377287
12/10/2014	SPARKLETTS - DO / ERC / TCS	\$166.07	140442	03-06	\$166.07		12/11/2015	12-377288
12/10/2014	SPARKLETTS - PEPPER DRIVE	\$132.02	140444	03-06	\$132.02		12/11/2015	12-377288
12/10/2014	SPARKLETTS - PROSPECT AVE	\$13.00	140445	03-06	\$13.00		12/11/2015	12-377288
12/10/2014	SPARKLETTS - SYCAMORE CANYON	\$4.00	140447	03-06	\$4.00		12/11/2015	12-377288
12/10/2014	SPARKLETTS - M&O	\$4.00	140446	03-06	\$4.00		12/11/2015	12-377288
12/10/2014	SPARKLETTS - HILL CREEK	\$5.00	140489	03-06	\$5.00	\$324.09	12/11/2015	12-377288
12/9/2014	DELL	\$61.55		03-06	\$61.55		12/11/2015	12-377289
12/9/2014	DELL	\$543.71		03-06	\$543.71		12/11/2015	12-377289
12/9/2014	DELL	\$92.33		03-06	\$92.33	\$697.59	12/11/2015	12-377289
12/10/2014	HEINEMANN	\$5,707.23	141037	03-06	\$5,707.23		12/11/2015	12-377290
12/10/2014	HEINEMANN	\$233.65	141115	03-06	\$233.65	\$5,940.88	12/11/2015	12-377290
12/10/2014	KONICA MINOLTA	\$222.21	140097	03-06	\$222.21		12/11/2015	12-377291
12/10/2014	KONICA MINOLTA	\$62.49	140098	03-06	\$62.49		12/11/2015	12-377291
12/10/2014	KONICA MINOLTA	\$660.61	140099	03-06	\$660.61		12/11/2015	12-377291
12/10/2014	KONICA MINOLTA	\$1,040.92	140848	03-06	\$1,040.92	\$1,986.23	12/11/2015	12-377291
12/10/2014	MAINTEX	\$52.56	141055	03-06	\$52.56		12/11/2015	12-377292
12/10/2014	MAINTEX	\$35.32	141101	03-06	\$35.32		12/11/2015	12-377292
12/10/2014	MAINTEX	\$28.97	140939	03-06	\$28.97		12/11/2015	12-377292
12/10/2014	MAINTEX	\$8.69	140765	03-06	\$8.69		12/11/2015	12-377292

Santee School District American Express Payment Log - DECEMBER 2014

PAYMENTS TO VENDORS FOR PREVIOUSLY APPROVED PURCHASE ORDER TRANSACTIONS IN ORDER TO OBTAIN AMERICAN EXPRESS REBATES								
Date Vendor Paid	Vendor Name	Invoice Amount	PO Number	Fund	Amount Paid to Amex	Warrant Total	Warrant Date	Warrant #
12/10/2014	MAINTEX	\$263.77	141102	03-06	\$263.77		12/11/2015	12-377292
12/10/2014	MAINTEX	\$77.09	141041	03-06	\$77.09		12/11/2015	12-377292
12/10/2014	MAINTEX	\$64.22	141038	03-06	\$64.22		12/11/2015	12-377292
12/10/2014	MAINTEX	\$151.55	141150	03-06	\$151.55		12/11/2015	12-377292
12/10/2014	MAINTEX	\$49.28	141137	03-06	\$49.28	\$731.45	12/11/2015	12-377292
12/10/2014	OFFICE DEPOT	\$319.14		63-00	\$319.14	\$319.14	12/11/2015	12-377293
12/10/2014	OFFICE DEPOT	\$5,308.23		03-06	\$5,308.23	\$5,308.23	12/11/2015	12-377293
12/10/2014	SEHI COMPUTER PRODUCTS	\$10,483.56	140889	03-06	\$10,483.56		12/11/2015	12-377294
12/10/2014	SEHI COMPUTER PRODUCTS	\$616.68	140996	03-06	\$616.68	\$11,100.24	12/11/2015	12-377294
12/10/2014	TECH4LEARNING	\$1,160.00	141025	03-06	\$1,160.00	\$1,160.00	12/11/2015	12-377295
12/10/2014	TROXELL	\$459.01	140894	03-06	\$459.01	\$459.01	12/11/2015	12-377296
12/3/2014	UNITED HEALTH SUPPLIES	\$147.00	140763	03-06	\$147.00	\$147.00	12/11/2015	12-377297
12/10/2014	VIRCO	\$401.53	141107	03-06	\$401.53	\$401.53	12/11/2015	12-377298
12/10/2014	WASTE MANAGEMENT	\$922.18	140092	03-06	\$922.18	\$922.18	12/11/2015	12-377299
12/10/2014	KONICA MINOLTA	\$1,190.00	141058	14-00	\$1,190.00	\$1,190.00	12/11/2015	12-377300
12/10/2014	SPARKLETTS - PROJECT SAFE	\$15.07	140443	63-00	\$15.07	\$15.07	12/11/2015	12-377301
12/10/2014	DISCOUNT SCHOOL SUPPLY	\$527.96	141151	63-00	\$527.96	\$527.96	12/11/2015	12-377302
12/22/2015	AMERICAN EXPRESS (ASES)	\$72.03	141259	03-06	\$72.03	\$72.03	12/22/2015	12-381189
12/22/2015	AMERICAN EXPRESS (PROJECT SAFE)	\$1,935.44	141258	63-00	\$1,935.44	\$1,935.44	12/22/2015	12-381205

\$101,069.59

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of December 2014:

AMOUNT	LOCATION
\$ 5,200.37	PEPPER DRIVE SCHOOL
\$ 8,425.86	CARLTON HILLS SCHOOL
\$ 3,673.20	SYCAMORE CANYON SCH
\$ 6,275.38	PROSPECT AVENUE SCH
\$ 4,176.24	CAJON PARK SCHOOL
\$ 4,898.94	CHET F HARRITT SCH
\$ 3,143.70	CARLTON OAKS SCHOOL
\$ 312.86	RIO SECO SCHOOL
\$ 16,866.25	HILL CREEK SCHOOL
\$ 3,660.38	SUPERINTENDENT DEPT
\$ 75,714.64	BUSINESS SERVICES
\$ 184.66	HUMAN RESOURCES
\$ 57,820.52	EDUCATIONAL SERVICES
\$ 1,591.08	SPECIAL EDUCATION
\$ 1,874.00	EDUCATIONAL PROJECTS
\$ 439.47	PUPIL SERVICES
\$ 4,491.08	PROJECT SAFE
\$ 6,658.71	TECHNOLOGY SERVICES
\$ 8,635.75	MAINTENANCE
\$ 9,477.69	TRANSPORTATION
\$ 24,090.50	FACILITIES MODERNIZATION
\$ 10,795.32	WAREHOUSE
\$ 300.00	PUBLICATIONS
	Total Purchase Orders -
\$ 258,706.60	December 2014

RECOMMENDATION:

It is recommended that the Board of Education approve purchase orders #141126 through #141259 issued December 1, 2014 through December 31, 2014.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$258,706.60 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2013-14

01 Santee School
 02 Pepper Drive School
 03 Carlton Hills School
 04 Sycamore Canyon School
 05 Prospect Avenue School
 06 Cajon Park School
 07 Chet F. Harritt School
 08 Carlton Oaks School
 09 Rio Seco School
 10 Hill Creek School
 11 Cajon Park Annex
 12 Prospect Avenue Annex
 26 Cajon Park Junior High
 60 Board of Education
 62 Superintendent
 64 Business Services
 65 Personnel
 66 Educational Services
 67 Special Education, Centralized
 68 Special Projects, Centralized
 69 Professional Development
 70 Student Support Services
 71 Library Media Services
 72 Project SAFE
 73 Technology
 74 Operations
 75 Maintenance

76 Transportation
 78 Warehouse
 90 Central Kitchen
 92 Publications
 97 District Wide
 100 Summer School
 108 Carlton Oaks Summer School
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted
 06 00 General - Restricted
 12 06 Child Development Fund
 13 00 Cafeteria Fund
 14 00 Deferred Maintenance Fund
 17 42 Special Reserve - Other Than Cap/Out
 21 09 Other Building Fund
 21 10 Building Fund
 25 18 Capital Facilities Account Fund
 25 24 Capital Projects Fund
 25 38 Capital Facilities Redevelopment
 30 00 State School Building Fund
 (Modernization) and Lease/Purchase
 40 00 Special Reserve Fund -
 Capital Projects
 53 26 Tax Override Fund - SSBF
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER LISTING - BY SITE

DECEMBER 2014

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
141150	12/4/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 151.55	002	PEPPER DRIVE SCHOOL
141174	12/9/2014	3	SKEDADDLE FUNDRAISERS	FUNDRAISER - PEPPER DRIVE	\$ 3,897.25	002	PEPPER DRIVE SCHOOL
141192	12/10/2014	3	ROSEN PUBLISHING	CLASSROOM MATERIALS	\$ 584.30	002	PEPPER DRIVE SCHOOL
141193	12/10/2014	3	CAPSTONE PRESS	CLASSROOM MATERIALS	\$ 567.27	002	PEPPER DRIVE SCHOOL
					TOTAL	\$ 5,200.37	PEPPER DRIVE SCHOOL
141138	12/2/2014	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 75.00	003	CARLTON HILLS SCHOOL
141139	12/2/2014	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 15.00	003	CARLTON HILLS SCHOOL
141156	12/5/2014	3	SEHI COMPUTER PRODUCTS INC	COMPUTERS	\$ 1,492.08	003	CARLTON HILLS SCHOOL
141158	12/8/2014	6	LAKESHORE LEARNING MATERIALS	CLASSROOM MATERIALS	\$ 88.48	003	CARLTON HILLS SCHOOL
141159	12/8/2014	3	FITNESS WAREHOUSE USA &	EQUIPMENT REPAIRS	\$ 160.90	003	CARLTON HILLS SCHOOL
141160	12/8/2014	6	ETA HAND2MIND	CLASSROOM MATERIALS	\$ 424.27	003	CARLTON HILLS SCHOOL
141163	12/8/2014	3 6	LEGO EDUCATION	CLASSROOM MATERIALS	\$ 4,066.15	003	CARLTON HILLS SCHOOL
141177	12/9/2014	3	DELL MARKETING L.P.	TONER CARTRIDGES	\$ 543.70	003	CARLTON HILLS SCHOOL
141180	12/10/2014	3	COMPANION CORPORATION	LIBRARIAN SUPPLIES	\$ 107.20	003	CARLTON HILLS SCHOOL
141181	12/10/2014	3	JONES SCHOOL SUPPLY CO INC	CERTIFICATES	\$ 59.04	003	CARLTON HILLS SCHOOL
141199	12/11/2014	6	SEHI COMPUTER PRODUCTS INC	COMPUTER	\$ 746.04	003	CARLTON HILLS SCHOOL
141243	12/18/2014	3	SAN DIEGO NAT'L HISTORY MUSEUM	ADMISSIONS	\$ 648.00	003	CARLTON HILLS SCHOOL
					TOTAL	\$ 8,425.86	CARLTON HILLS SCHOOL
141157	12/5/2014	3	SEHI COMPUTER PRODUCTS INC	COMPUTERES	\$ 1,492.08	004	SYCAMORE CANYON SCH
141175	12/9/2014	3	APPLE COMPUTER INC	COMPUTERS	\$ 2,181.12	004	SYCAMORE CANYON SCH
					TOTAL	\$ 3,673.20	SYCAMORE CANYON SCH
141136	12/2/2014	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 450.00	005	PROSPECT AVENUE SCH
141161	12/8/2014	6	BENCHMARK EDUCATION CO	CLASSROOM MATERIALS	\$ 3,040.86	005	PROSPECT AVENUE SCH
141212	12/15/2014	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 75.00	005	PROSPECT AVENUE SCH
141215	12/15/2014	6	GOPHER SPORT	P E SUPPLIES	\$ 2,149.52	005	PROSPECT AVENUE SCH
141248	12/19/2014	3	BUTTER BRAID SAN DIEGO	6TH GRADE CAMP FUNDRAISER	\$ 560.00	005	PROSPECT AVENUE SCH
					TOTAL	\$ 6,275.38	PROSPECT AVENUE SCH
141182	12/10/2014	6	HEINEMANN	CLASSROOM MATERIALS	\$ 3,709.92	006	CAJON PARK SCHOOL
141253	12/19/2014	3	APPLE COMPUTER INC	IPAD AIR	\$ 466.32	006	CAJON PARK SCHOOL
					TOTAL	\$ 4,176.24	CAJON PARK SCHOOL
141137	12/2/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 49.28	007	CHET F HARRITT SCH
141146	12/3/2014	3	PROJECT LEAD THE WAY	PARTICIPATION FEES	\$ 1,500.00	007	CHET F HARRITT SCH
141197	12/11/2014	6	AMAZON.COM	CLASSROOM MATERIALS	\$ 919.90	007	CHET F HARRITT SCH
141204	12/12/2014	3	UZIBULL	IPAD CASES	\$ 1,069.20	007	CHET F HARRITT SCH
141255	12/19/2014	3	APPLE COMPUTER INC	MACBOOK PRO 13	\$ 1,360.56	007	CHET F HARRITT SCH
					TOTAL	\$ 4,898.94	CHET F HARRITT SCH
141132	12/1/2014	3	PIONEER DRAMA SERVICE INC	SCRIPT FOR PERFORMANCE	\$ 310.52	008	CARLTON OAKS SCHOOL
141135	12/2/2014	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 55.00	008	CARLTON OAKS SCHOOL
141143	12/3/2014	3	SCHOOL OUTFITTERS	CHORAL EQUIPMENT	\$ 2,478.56	008	CARLTON OAKS SCHOOL

141148	12/3/2014	3	DELL MARKETING L.P.	TONER CARTRIDGE FOR PRINTER	\$ 66.68	008	CARLTON OAKS SCHOOL
141162	12/8/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 82.89	008	CARLTON OAKS SCHOOL
141167	12/8/2014	3	DELL MARKETING L.P.	PRINTER CARTRIDGE	\$ 61.55	008	CARLTON OAKS SCHOOL
141229	12/18/2014	3	IDENT-A-KID SERVICES OF AM	LABELS FOR FRONT OFFICE	\$ 88.50	008	CARLTON OAKS SCHOOL
					TOTAL	\$ 3,143.70	CARLTON OAKS SCHOOL
141164	12/8/2014	3	SKEDADDLE FUNDRAISERS	FUNDRAISER	\$ 18.50	009	RIO SECO SCHOOL
141168	12/8/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 294.36	009	RIO SECO SCHOOL
					TOTAL	\$ 312.86	RIO SECO SCHOOL
141133	12/1/2014	6	CDW GOVERNMENT INC	COMPUTERS	\$ 15,036.00	010	HILL CREEK SCHOOL
141147	12/3/2014	3	VIRCO MANUFACTURING CORP	EAK FURNITURE - HC	\$ 624.93	010	HILL CREEK SCHOOL
141153	12/4/2014	3	OMA'S PUMPKIN PATCH	ADMISSIONS	\$ 576.00	010	HILL CREEK SCHOOL
141202	12/12/2014	3	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	\$ 99.68	010	HILL CREEK SCHOOL
141216	12/15/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 462.96	010	HILL CREEK SCHOOL
141256	12/19/2014	3	DELL MARKETING L.P.	PRINTER CARTRIDGE	\$ 66.68	010	HILL CREEK SCHOOL
					TOTAL	\$ 16,866.25	HILL CREEK SCHOOL
141152	12/4/2014	3	AL'S SPORT SHOP	PINS W/DISTRICT LOGO	\$ 160.38	062	SUPERINTENDENT DEPT
141222	12/17/2014	3	SANTEE CHAMBER OF COMMERCE	ADVERTISEMENT	\$ 2,500.00	062	SUPERINTENDENT DEPT
141247	12/19/2014	3	SCHOOL SERVICES OF CALIFORNIA	MEMBERSHIP	\$ 1,000.00	062	SUPERINTENDENT DEPT
					TOTAL	\$ 3,660.38	SUPERINTENDENT DEPT
141126	12/1/2014	3	MICHAEL BAKER INTERNATIONAL	CONSULTANT SERVICES	\$ 46,254.00	064	BUSINESS SERVICES
141144	12/3/2014	3	6 OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	\$ 11,877.84	064	BUSINESS SERVICES
141145	12/3/2014	63	OFFICE DEPOT INC	SUPPLIES - PROJ. SAFE	\$ 964.54	064	BUSINESS SERVICES
141173	12/9/2014	3	6 OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	\$ 5,308.23	064	BUSINESS SERVICES
141194	12/11/2014	3	CITY OF SANTEE	APPLICATION FOR REZONING	\$ 10,365.00	064	BUSINESS SERVICES
141201	12/12/2014	3	OFFICEMAX CONTRACT INC	SUPPLIES	\$ 768.63	064	BUSINESS SERVICES
141210	12/15/2014	3	SHRED CONFIDENTIAL	DISTRICT SHREDDING SERVICES	\$ 176.40	064	BUSINESS SERVICES
					TOTAL	\$ 75,714.64	BUSINESS SERVICES
141176	12/9/2014	3	DELL MARKETING L.P.	TONER CARTRIDGE	\$ 92.33	065	HUMAN RESOURCES
141257	12/19/2014	3	DELL MARKETING L.P.	PRINTER CARTRIDGE	\$ 92.33	065	HUMAN RESOURCES
					TOTAL	\$ 184.66	HUMAN RESOURCES
141155	12/5/2014	3	FITCHETT, MIKE	CONSULTING SERVICES	\$ 1,200.00	066	EDUCATIONAL SERVICES
141165	12/8/2014	3	6 PEARSON	POWERSCHOOL SUBSCRIPTIONS	\$ 53,720.00	066	EDUCATIONAL SERVICES
141169	12/8/2014	6	LAW OFFICES OF G MELISSA HATCH	LEGAL FEES	\$ 1,200.00	066	EDUCATIONAL SERVICES
141179	12/10/2014	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 900.00	066	EDUCATIONAL SERVICES
141207	12/12/2014	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 50.00	066	EDUCATIONAL SERVICES
141244	12/18/2014	3	ORIENTAL TRADING COMPANY INC	SUPPLIES FOR PROF. DEV. DAY	\$ 186.36	066	EDUCATIONAL SERVICES
141245	12/18/2014	6	AMAZON.COM	LIBRARY BOOKS - SC	\$ 332.80	066	EDUCATIONAL SERVICES
141246	12/18/2014	6	AMAZON.COM	LIBRARY BOOKS-DISTRICT LIBRARY	\$ 231.36	066	EDUCATIONAL SERVICES
					TOTAL	\$ 57,820.52	EDUCATIONAL SERVICES
141134	12/2/2014	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 110.00	067	SPECIAL EDUCATION
141140	12/2/2014	6	SANDCASE	REGISTRATION FEES	\$ 150.00	067	SPECIAL EDUCATION
141142	12/2/2014	6	TFH (USA) LTD	CLASSROOM MATERIALS	\$ 403.76	067	SPECIAL EDUCATION

141206	12/12/2014	6	RADY CHILDREN'S HOSPITAL - SD	REGISTRATION FEES	\$	475.00	067	SPECIAL EDUCATION
141213	12/15/2014	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	40.00	067	SPECIAL EDUCATION
141254	12/19/2014	6	APPLE COMPUTER INC	iPAD AIR	\$	412.32	067	SPECIAL EDUCATION
					TOTAL	\$	1,591.08	SPECIAL EDUCATION
141220	12/17/2014	3	HARLAND TECHNOLOGY SERVICES	MAINTENANCE AGREEMENT - 14/15	\$	1,334.00	068	EDUCATIONAL PROJECTS
141221	12/17/2014	3	DATA BLOCKS	ANNUAL SUPPORT 14/15	\$	540.00	068	EDUCATIONAL PROJECTS
					TOTAL	\$	1,874.00	EDUCATIONAL PROJECTS
141141	12/2/2014	6	NORTHERN CALIF. MEDI-CAL	LEA FEES	\$	240.47	070	PUPIL SERVICES
141178	12/9/2014	6	SANTEE CHAMBER OF COMMERCE	MEMBERSHIP DUES	\$	100.00	070	PUPIL SERVICES
141211	12/15/2014	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	79.00	070	PUPIL SERVICES
141214	12/15/2014	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	20.00	070	PUPIL SERVICES
					TOTAL	\$	439.47	PUPIL SERVICES
141151	12/4/2014	63	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR YALE PRESCHOOL	\$	527.96	072	PROJECT SAFE
141170	12/9/2014	63	SMART & FINAL	FOOD SUPPLIES FOR PROJ. SAFE	\$	500.00	072	PROJECT SAFE
141171	12/9/2014	63	SMART & FINAL	FOOD SUPPLIES FOR YALE	\$	500.00	072	PROJECT SAFE
141196	12/11/2014	63	ADVERTISING EDGE INC	T-SHIRTS FOR YALE	\$	465.65	072	PROJECT SAFE
141249	12/19/2014	63	ENJOY THE CITY	FUNDRAISER - CFH PROJ. SAFE	\$	490.00	072	PROJECT SAFE
141258	12/19/2014	63	AMERICAN EXPRESS	SUPPLIES FOR PROJ. SAFE	\$	1,935.44	072	PROJECT SAFE
141259	12/19/2014	6	AMERICAN EXPRESS	SUPPLIES FOR ASE5	\$	72.03	072	PROJECT SAFE
					TOTAL	\$	4,491.08	PROJECT SAFE
141149	12/4/2014	3	DELL MARKETING L.P.	PRINTER	\$	237.11	073	TECHNOLOGY SERVICES
141198	12/11/2014	3	6 CDW GOVERNMENT INC	iPAD KEYBOARDS	\$	4,016.60	073	TECHNOLOGY SERVICES
141250	12/19/2014	3	ISQUAD REPAIR	iPAD REPAIR SERVICES	\$	980.00	073	TECHNOLOGY SERVICES
141251	12/19/2014	3	ISQUAD REPAIR	iPAD REPAIR SERVICES	\$	980.00	073	TECHNOLOGY SERVICES
141252	12/19/2014	3	ISQUAD REPAIR	iPAD REPAIR SERVICES	\$	445.00	073	TECHNOLOGY SERVICES
					TOTAL	\$	6,658.71	TECHNOLOGY SERVICES
141127	12/1/2014	3	6 PACIFICA GLASS CO., INC.	WINDOW REPLACEMENT	\$	840.00	075	MAINTENANCE
141128	12/1/2014	6	CABLE, PIPE & LEAK DETECTION,	UTILITIES LOCATION SVC - HC	\$	220.00	075	MAINTENANCE
141129	12/1/2014	3	MASON'S SAW & LAWNMOWER	EQUIPMENT	\$	238.59	075	MAINTENANCE
141130	12/1/2014	6	ABABA BOLT	HDWARE; LOCKS - HC/STOCK	\$	176.41	075	MAINTENANCE
141131	12/1/2014	3	PACIFICA GLASS CO., INC.	PLEXIGLASS AT PD	\$	940.00	075	MAINTENANCE
141187	12/10/2014	14	HEAVEN'S BEST CARPET CLEANING	CLEANING - ERC RE-CARPETING	\$	1,739.00	075	MAINTENANCE
141188	12/10/2014	14	HOME DEPOT COMMERCIAL ACCOUNT	ERC RECARPETING SUPPLIES	\$	84.26	075	MAINTENANCE
141189	12/10/2014	14	MAINTEX INC	CUSTODIAL SUPPLIES	\$	342.54	075	MAINTENANCE
141190	12/10/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES - STOCK	\$	39.90	075	MAINTENANCE
141200	12/11/2014	3	LOWE'S STORE #1661	SUPPLIES FOR PD RM 22	\$	236.95	075	MAINTENANCE
141209	12/15/2014	6	MEACOR SIGNS	SIGNS	\$	207.36	075	MAINTENANCE
141217	12/15/2014	6	GB'S FENCE COMPANY	FENCING - HC	\$	1,870.00	075	MAINTENANCE
141218	12/15/2014	3	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR RM 22 - PD	\$	524.48	075	MAINTENANCE
141227	12/18/2014	3	DUNN EDWARDS CORPORATION	PEPPER DRIVE RM 22 SUPPLIES	\$	1,157.32	075	MAINTENANCE
141228	12/18/2014	3	LOWE'S STORE #1661	PEPPER DRIVE RM 22 SUPPLIES	\$	18.94	075	MAINTENANCE
					TOTAL	\$	8,635.75	MAINTENANCE

141230	12/18/2014	3	6 O'REILLY AUTO PARTS	BUS REPAIRS & MAINTENANCE	\$	272.54	076	TRANSPORTATION
141231	12/18/2014	3	INTERSTATE BATTERY OF	SHOP SUPPLIES & BUS PARTS	\$	540.74	076	TRANSPORTATION
141232	12/18/2014	3	COUNTY MOTOR PARTS CO INC	SHOP SUPPLIES	\$	45.98	076	TRANSPORTATION
141233	12/18/2014	3	THE LIGHTHOUSE	BUS REPAIRS & MAINTENANCE	\$	66.96	076	TRANSPORTATION
141234	12/18/2014	3	SCHOOL BUS PARTS COMPANY	BUS REPAIRS & MAINTENANCE	\$	158.13	076	TRANSPORTATION
141235	12/18/2014	3	KIRKS RADIATOR	BUS REPAIRS & MAINTENANCE	\$	368.50	076	TRANSPORTATION
141236	12/18/2014	3	EXPRESS PERFORMANCE CENTER	BUS REPAIRS & MAINTENANCE	\$	711.13	076	TRANSPORTATION
141237	12/18/2014	3	FRAME & AXLE SERVICE OF	BUS REPAIRS & MAINTENANCE	\$	147.00	076	TRANSPORTATION
141238	12/18/2014	3	PECK'S HEAVY FRICTION INC	BUS REPAIRS & MAINTENANCE	\$	94.69	076	TRANSPORTATION
141239	12/18/2014	3	6 AUTO ZONE	BUS REPAIRS & MAINTENANCE	\$	281.78	076	TRANSPORTATION
141240	12/18/2014	3	PENSKE FORD	BUS REPAIRS & MAINTENANCE	\$	445.09	076	TRANSPORTATION
141241	12/18/2014	3	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$	2,850.92	076	TRANSPORTATION
141242	12/18/2014	3	6 TIRE CENTERS, LLC	GROUPS VEHICLE & BUS REPAIRS	\$	3,494.23	076	TRANSPORTATION
				TOTAL	\$	9,477.69		TRANSPORTATION
141154	12/5/2014	14	DFS FLOORING	FLOORING AT PUBS	\$	3,163.00	077	FACILITIES MODERNIZATION
141166	12/8/2014	14	CENTRAL OFFICE INSTALLATION	PARTS FOR WORKSTATIONS-ERC	\$	1,691.00	077	FACILITIES MODERNIZATION
141172	12/9/2014	3	VAVRINEK, TRINE, DAY & CO LLP	PROP 39 AUDIT FOR GOB	\$	5,000.00	077	FACILITIES MODERNIZATION
141186	12/10/2014	14	WELSH STRUCTURES, INC	PROFESSIONAL SERVICES	\$	3,400.00	077	FACILITIES MODERNIZATION
141191	12/10/2014	25	18 LAURA D ROMANO	LEGAL SERVICES - LRC/ADMIN PD	\$	1,912.50	077	FACILITIES MODERNIZATION
141195	12/11/2014	25	18 GB'S FENCE COMPANY	FENCING AT WELL SITE AT PD	\$	4,065.00	077	FACILITIES MODERNIZATION
141208	12/12/2014	3	C.A.S.H.	REGISTRATION FEES	\$	880.00	077	FACILITIES MODERNIZATION
141219	12/16/2014	25	18 TRI-COUNTY DRILLING, INC.	SAND SEPARATOR FOR WELL - PD	\$	3,979.00	077	FACILITIES MODERNIZATION
				TOTAL	\$	24,090.50		FACILITIES MODERNIZATION
141183	12/10/2014	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	34.56	078	WAREHOUSE
141184	12/10/2014	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	85.54	078	WAREHOUSE
141185	12/10/2014	3	MAINTEX INC	STORES SUPPLIES	\$	250.65	078	WAREHOUSE
141205	12/12/2014	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	9,379.80	078	WAREHOUSE
141223	12/17/2014	3	AMERICAN CHEMICAL & SANITARY	STORES SUPPLIES	\$	126.36	078	WAREHOUSE
141224	12/17/2014	3	MAINTEX INC	STORES SUPPLIES	\$	485.74	078	WAREHOUSE
141225	12/17/2014	3	THE TREE HOUSE INC	STORES SUPPLIES	\$	353.55	078	WAREHOUSE
141226	12/17/2014	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	79.12	078	WAREHOUSE
				TOTAL	\$	10,795.32		WAREHOUSE
141203	12/12/2014	3	PERRY LETTERPRESS	BINDERY NEEDS FOR PRINTING	\$	300.00	092	PUBLICATIONS
				TOTAL	\$	300.00		PUBLICATIONS

\$ 258,706.60

**PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF DECEMBER 2014**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
140932	10/23/2014	03/06	BOWIE, ARNESON, WILES & GIANNONE	097	LEGAL SERVICES - SANTEE SCHOOL SITE	\$5,000.00
					INCREASED ANNUAL AMOUNT	\$15,000.00
					NEW TOTAL	\$20,000.00
140934	10/23/2014	03/06	LOZANO SMITH AAL	067	LEGAL SERVICES	\$5,000.00
					INCREASED ANNUAL AMOUNT	\$15,000.00
					NEW TOTAL	\$20,000.00
141077	11/18/2014	14-00	CENTRAL OFFICE INSTALLATION	097	WORKSTATIONS AT ERC	\$2,975.00
					ADDED ADDITIONAL SERVICES	\$595.00
					NEW TOTAL	\$3,570.00

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period November, 2014 through November 30, 2014.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 109 transactions totaling \$11,647.82 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20141103	ABEL,CATHY	CHILD NUTRITION	SONRIDGE LLC	284.97	Thermo pan carriers
20141103	ABEL,CATHY	CHILD NUTRITION	TARGET.COM *	128.42	Covers for express / breakfast carts
20141104	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAUANT STORE	135.30	Pump kits
20141106	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #5125	239.68	Office Supplies
20141107	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #908	36.93	Ink
20141114	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #1214	10.80	Office Supplies
20141119	ABEL,CATHY	CHILD NUTRITION	HYATT HOTELS	676.80	Conference
20141121	ABEL,CATHY	CHILD NUTRITION	PREMIER FOOD SAFETY	278.00	ServSafe
20141121	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	109.83	Gluten Free Food Items
20141126	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAUANT STORE	129.18	Dressing Bottles
				2,029.91	
20141106	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	17.49	Supplies for Board Meeting
20141113	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USD EVENT REGISTRATION	65.00	Spotlight in Ed Registration (Scholder)
20141113	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USD EVENT REGISTRATION	65.00	Spotlight in Ed Registration (Hooks)
20141116	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USD EVENT REGISTRATION	65.00	Spotlight in Ed Registration (Lindsay)
20141116	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	UNITED AIRLINES	327.20	Airfare for Supt Symposium (C Pierce)
20141120	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	58.25	Supplies for Board meeting
20141123	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	WESTIN	694.49	Deposit for accommodations for Member Levens-Craig while attending CSBA Conference in San Francisco.
20141123	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	WESTIN	462.99	Deposit for accommodations for Member Ryan while attending CSBA conference in San Francisco.
				1,755.42	
20141102	BAKER,HOPE	OST PROGRAMS	TARGET 00014852	60.00	OTHER/INSTRUCTIONAL
20141107	BAKER,HOPE	OST PROGRAMS	KMART 3678	101.26	YALE Instructional
20141113	BAKER,HOPE	OST PROGRAMS	HOMEDEPOT.COM	334.12	YALE Shelving Units
20141123	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	57.76	YALE Other Instructional
20141124	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	82.05	YALE Other Instructional
				635.19	
20141107	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	HARPSTER-CANOPIES.COM	578.00	Maintenance Supplies - Carlton Oaks
20141107	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	MODERN PARKING LOC 982	10.00	Parking Fee - Pasadena Green Conference
20141109	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	LANE STANTON VANCE	61.04	Maintenance Supplies - ERC
20141121	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	MARIO'S FAMILY CLOTHIN	38.86	Uniforms/Clothing Maintenance Bryce Storm
				687.90	
20141110	BILLICK,JERI	SYCAMORE CANYON	APL* ITUNES.COM/BILL	7.99	Math curriculum app
				7.99	
20141102	BRASHER,PAMELA	OST PROGRAMS	EDHELPER	36.98	OTHER/INSTRUCTIONAL
20141105	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	306.64	ASES Instructional Supplies
20141106	BRASHER,PAMELA	OST PROGRAMS	VISTAPR*VISTAPRINT.COM	329.92	PS - Brochure printing
				673.54	
20141102	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON MKTPLACE PMTS	98.82	New projector bulb for classroom projector
20141109	BROGAN-BARANSKI,K	CARLTON OAKS	TEACHERSPAYTEACHERS	150.00	Science curriculum
20141114	BROGAN-BARANSKI,K	CARLTON OAKS	LAKESHORE LEARNING MAT	313.09	Leveled Book Activities, classroom books, math activities, and daily journals for students
20141118	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON.COM	71.10	Instructional books for teacher, Guided Math, Whole Brain Teaching for Challenging Kids, Increase Student Engagement
				633.01	
20141121	GRIFFIN,DEBRA	TRANSPORTATION	OFFICE DEPOT #908	10.75	OFFICE SUPPLIES
				10.75	
20141107	HICKS,TYLENE	CAJON PARK	WAL-MART #1917	21.32	Canning Jars for Money Collection (Stuff the Turkey/Santee Santas)
20141109	HICKS,TYLENE	CAJON PARK	ELITE WEAR	158.51	Kindergarten T-Shirts
				179.83	
20141107	HOHIMER,KAREN	HILL CREEK	J ROUSEK TOY CO INC	112.18	Pencils for ACE Awards
				112.18	
20141107	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	186.06	iPad cases for staff
20141107	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	225.95	iPad cases for staff
20141107	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	119.61	iPad cases for staff (general)
				531.62	
20141103	LINDSAY,JERELYN	CARLTON HILLS	TARGET 00011403	7.23	Plastic baggies for iPad cords
20141113	LINDSAY,JERELYN	CARLTON HILLS	AMAZON MKTPLACE PMTS	148.09	Teacher iPad rotating cases
20141118	LINDSAY,JERELYN	CARLTON HILLS	NASCO MAIL ORDER	100.50	Algebra Tiles for Barker
20141123	LINDSAY,JERELYN	CARLTON HILLS	SCHOLASTIC BK FAIRS IR	41.87	Classroom books and reading supplies
				297.69	
20141107	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	13.69	Cabling
20141109	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	FOUR POINTS HOTELS	10.00	Parking
20141109	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BEST BUY MHT 00011452	92.86	Accessories
20141109	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.SIMPLISAFE.COM	24.99	Security System
20141113	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	DNH*GODADDY.COM	45.49	Domain Hosting
20141121	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.SIMPLISAFE.COM	24.99	Security System
20141130	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	CRUCIAL.COM	154.86	Split - Memory (71.61%)

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20141130	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	CRUCIAL.COM	61.40	Split - Memory (28.39%)
20141130	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGGBUSINESS.COM	63.43	Split - Hard Drives (50%)
20141130	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGGBUSINESS.COM	63.42	Split - Hard Drives (50%)
				555.13	
					Bar codes for science material checkout room and professional curriculum (Lucy Calkins Units of Study). To be used by Instructional Media Technician. General Fund.
20141102	MARTIN,SUZANNE	CHET F. HARRITT	COMPANION CORPORATION	70.00	
				70.00	
20141106	MCKINNON,KATHLEEN A	EDUCATIONAL SERVICES	SMARTNFINAL39810803989	167.53	PD - Food - 11/10/14 Professional Development Day
20141113	MCKINNON,KATHLEEN A	EDUCATIONAL SERVICES	ALBERTSONS #6727	16.88	PD - Food - Instructional Leadership Meeting
20141119	MCKINNON,KATHLEEN A	EDUCATIONAL SERVICES	OFFICE DEPOT #908	22.64	ERC Admin - Supplies (USB Drives)
20141121	MCKINNON,KATHLEEN A	EDUCATIONAL SERVICES	OFFICE DEPOT #908	2.37	ERC Admin - Supplies
				209.42	
20141102	MICHEL,HOPE	SPECIAL EDUCATION	CURRICULUM ASSOC	61.45	Testing Protocols (40%)
20141102	MICHEL,HOPE	SPECIAL EDUCATION	CURRICULUM ASSOC	76.81	Testing Protocols (50%)
20141102	MICHEL,HOPE	SPECIAL EDUCATION	CURRICULUM ASSOC	15.36	Testing Protocols (10%)
20141102	MICHEL,HOPE	SPECIAL EDUCATION	PRO ED INC	23.65	Split - SCALES F/Assess (10%)
20141102	MICHEL,HOPE	SPECIAL EDUCATION	PRO ED INC	212.85	Split - SCALES F/Assess (90%)
20141109	MICHEL,HOPE	SPECIAL EDUCATION	RVRSIDE EDU *TESTING	298.95	Testing Protocols (90%)
20141109	MICHEL,HOPE	SPECIAL EDUCATION	RVRSIDE EDU *TESTING	33.22	Testing Protocols (10%)
20141119	MICHEL,HOPE	SPECIAL EDUCATION	NCS PEARSON	61.97	Testing Protocols (90%)
20141119	MICHEL,HOPE	SPECIAL EDUCATION	NCS PEARSON	6.89	Testing Protocols (10%)
20141125	MICHEL,HOPE	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	31.31	Supplies for Whittaker & Chadwick class
				822.46	
20141103	MONTLER,BONNER M	EDUCATIONAL SERVICES	CPM EDUCATIONAL PROGRA	513.02	College Preparatory Mathematics - Core Connections TEs.
20141112	MONTLER,BONNER M	EDUCATIONAL SERVICES	CPM EDUCATIONAL PROGRA	256.51	College Preparatory Mathematics - Core Connections TEs.
				769.53	
20141121	ORLANDER,MICHAEL	CAJON PARK	APL* ITUNES.COM/BILL	5.98	Photography App
				5.98	
20141107	PIERCE,CATHY A	SUPERINTENDENT'S OFFICE	ACE PARKING LOT #1151	32.00	Parking fees while attending ACSA Leadership Summit
20141112	PIERCE,CATHY A	SUPERINTENDENT'S OFFICE	CHIL'S SANTEE	20.84	Business Lunch
				52.84	
20141110	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	46.27	1 wireless mouse and two iPad cases for Coord. of Instr. Tech. and Coord. of Assessment.
20141114	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	SALES@AIRSQUIRRELS.COM	12.99	Reflector software for laptop/ipad
20141116	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	SALES@AIRSQUIRRELS.COM	12.99	Reflector software for laptop/iPad
20141116	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	SALES@AIRSQUIRRELS.COM	12.99	Reflector software for laptop/iPad
20141123	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL* ITUNES.COM/BILL	13.99	Element app for iPad.
				99.23	
20141104	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON.COM	37.79	Supplies for M. Rashap
20141105	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	41.97	SSP supplies
20141105	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	8.98	SSP supplies
20141106	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	3.99	SSP supplies
20141107	RIFFEL,MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	21.75	SSP supplies
20141107	RIFFEL,MEREDITH	PUPIL SERVICES	DELL SALES & SERVICE	75.59	Printer cartridge
20141111	RIFFEL,MEREDITH	PUPIL SERVICES	PAYPAL *ZILPRINTPUB	105.78	Manuals for D. Cartier
20141113	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	21.18	Underpads for C. Chadwick class
20141117	RIFFEL,MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	10.79	Supplies for SSP
20141119	RIFFEL,MEREDITH	PUPIL SERVICES	WAL-MART #1917	6.60	Craft night-Family Forces
20141119	RIFFEL,MEREDITH	PUPIL SERVICES	MICHAELS STORES 3256	23.12	Craft night Family Forces
20141120	RIFFEL,MEREDITH	PUPIL SERVICES	BARNES & NOBLE #2135	12.96	Counseling book for E. Gigliotti
20141120	RIFFEL,MEREDITH	PUPIL SERVICES	WAL-MART #1917	35.10	Craft night-Family Forces
				405.58	
20141103	ROSA,JIM	RIO SECO	AMAZON.COM	55.02	Computer speakers
20141123	ROSA,JIM	RIO SECO	AMAZON MKTPLACE PMTS	5.98	Headphones
20141123	ROSA,JIM	RIO SECO	AMAZON MKTPLACE PMTS	29.90	Headphones
				90.90	
20141103	SCHWELLER,JOHN	PUPIL SERVICES	APL* ITUNES.COM/BILL	1.99	App for M. Rashap
20141104	SCHWELLER,JOHN	PUPIL SERVICES	FLAGHOUSE INC	95.41	equipment for student in R. Habich class
20141104	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	130.80	counseling supplies for Ed Gigliotti
20141111	SCHWELLER,JOHN	PUPIL SERVICES	CROSS COUNTRY EDUCATIO	199.00	conference for R. Pabis
				427.20	
20141109	SHEEN,KRISTINA D	OST PROGRAMS	LITTLE CAESARS 1872-00	32.40	Food- Fundraiser
20141121	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	105.00	PS Other Instructional
20141123	SHEEN,KRISTINA D	OST PROGRAMS	TARGET 00014852	35.95	PS Food (50.65%)
20141123	SHEEN,KRISTINA D	OST PROGRAMS	TARGET 00014852	35.03	PS Other Instructional (49.35%)
				208.38	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20141116	SIMPSON,DEBRA	RIO SECO	WWW.NEWEGGBUSINESS.COM	37.23 <u>37.23</u>	Replacement laptop dock for Principal
20141102	SOUTHCOTT,STEPHANIE	HILL CREEK	SSI*SCHOOL SPECIALTY	86.37	Sensory toys
20141119	SOUTHCOTT,STEPHANIE	HILL CREEK	PAYPAL *GYNZY	99.00 <u>185.37</u>	Gynzy subscription for D. Saksa
20141106	VAIL,LINDA	SUPERINTENDENT'S OFFICE	FULL SOURCE, LLC	153.54 <u>153.54</u>	Emergency Cart Supplies
			109	<u>11,647.82</u>	

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22359 through #22363 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$751.02 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000**

Date	Number	Name	Memo	Amount
11/24/14	22359	Jessica Bobbit	Optional Mobile Device Insurance Refund	30.00
12/01/14	22360	Padre Dam Municipal Water District	Rezone Letter Fee for Property on Mission Gorge Road	120.00
12/09/14	22361	Lakeside Union School District	6th Grade Camp Fundraising Funds for 3 Students	245.83
12/18/14	22362	Vons	Lorene Foster Children's Fund	150.00
01/06/15	22363	San Diego County Superintendent Of Schools	2015 CBO Forum Registration for Karl Christensen	200.00
		Total Checks Written		\$745.83
11/30/14		Bank Fee- November 2014		2.52
12/30/14		Bank Fee- December 2014		2.67
		Total to be Reimbursed		\$751.02

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Monetary Donation	250.00	Margaret Stephen	Lorene Foster Children's Fund
Monetary Donation	250.00	Michelle Stephen	Lorene Foster Children's Fund
Monetary Donation	500.00	Kristie Wilhelm	Lorene Foster Children's Fund
Monetary Donation	100.00	Patricia Mitchell	Lorene Foster Children's Fund
Monetary Donation	500.00	SDWC, Inc.	Lorene Foster Children's Fund
Monetary Donation	304.09	United Way of San Diego County	Rio Seco School and Districtwide
Monetary Donation	125.00	Nicole Schweizer	Lorene Foster Children's Fund
Monetary Donation	200.00	Mission Federal Credit Union	Welcome Back Celebration
Monetary Donation (Mini-Grant)	1000.00	Santee School District Foundation	Cajon Park School
Monetary Donation	1000.00	The San Diego Foundation	Cajon Park School
Monetary Donation (Stuff the Turkey)	2150.00	Santee School District Foundation	Cajon Park School
Monetary Donation	900.00	Hager Photography	Cajon Park School
Monetary Donation	800.00	John and Lisa Castillo	Carlton Oaks School
Monetary Donation	473.00	Brian and Anne Taylor	Carlton Oaks School

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Monetary Donation	1000.00	Anonymous	Hill Creek School
Monetary Donation (Stuff the Turkey)	1300.00	Santee School District Foundation	Hill Creek School
Monetary Donation (6 th Grade Camp Essay Scholarship)	50.00	Mission Federal Credit Union	Rio Seco School
Monetary Donation (Stuff the Turkey)	1750.00	Santee School District Foundation	Rio Seco School
Dano AppCrayon Styluses (Qty. of 36)	359.64	Katy Hammack	Santee School District Professional Development Training
TOTAL DONATIONS RECEIVED	\$13,011.73		

RECOMMENDATION:

Administration recommends acceptance of the donation listed above for the District and authorization granted to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations above are valued at \$13,011.73.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district's governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report October 1, 2014 through December 31, 2014			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending December 31, 2014 and authorize administration to submit the report to SDCOE.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHIEVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

BACKGROUND:

As required by law, each year Santee School District contracts with an independent certified public accountant for an annual audit of its financial records for the prior year. The District has contracted services from Vavrinek, Trine, Day & Co., LLP to perform all necessary work for the 2013-14 audit report.

The 2013-14 report is now complete. Copies of the audit report may be obtained from Business Services and additional copies will be available at the Board meeting for review.

Copies of this audit report have been forwarded by the auditor as required by law to:

- ✓ State Department of Finance, Office of Financial and Performance Accountability,
- ✓ State Department of Education, Audit Department, and
- ✓ San Diego County Clerk's Office.

This year there were no findings or recommendations.

RECOMMENDATION:

It is recommended that the Board of Education accept the 2013-14 audit report as submitted.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Audit report outlines the District's 2013-14 fiscal year. There is no fiscal impact in accepting the report. Professional auditor services annually total \$21,500.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Consent Item D.2.9.
Prepared by Karl Christensen
January 20, 2015

Resolution No. 1415-16 Authorizing the
District to Submit a 2014-15 Neighborhood
Reinvestment Program Grant from the County
of San Diego

BACKGROUND:

District staff have been engaged in discussions with Supervisor Dianne Jacob's office for a possible grant from the County of San Diego to partially fund construction of the Pepper Drive joint-use grass field. Supervisor Jacob has verbally committed to providing a \$200,000 grant for the project through the County's Neighborhood Reinvestment Program. To obtain the grant, an application is necessary which includes a requirement for a Board resolution.

RECOMMENDATION:

It is recommended that the Board of Education adopt resolution no. 1415-16 authorizing submission of an application for a 2014-15 Neighborhood Reinvestment Program Grant from the County of San Diego.

This recommendation supports the following District goal(s):

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$200,000 in grant funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item 2.9.

SANTEE SCHOOL DISTRICT

Resolution No. 1415-16

Resolution authorizing Santee School District to Submit an application for a 2014-15 Neighborhood Reinvestment Program Grant from the County of San Diego.

RESOLUTION OF THE SANTEE SCHOOL DISTRICT

(Organization name)

WHEREAS, the County of San Diego Neighborhood Reinvestment Program provides funding for non-profit corporations for certain specified purposes; and

WHEREAS the SANTEE SCHOOL DISTRICT

(Organization name)

wants to file an application with County of San Diego for Neighborhood Reinvestment Program funding .

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the SANTEE SCHOOL DISTRICT

(Organization name)

1. Confirms that Santee School District is a non-profit California corporation or a public agency under the laws of the State of California;
2. Approves the filing of an application with the County of San Diego for Neighborhood Reinvestment Program funding during the County's 2014-2015 fiscal year; and
3. Authorizes the people listed below to sign a grant agreement with the County of San Diego for Neighborhood Reinvestment Program funds for the 2014-2015 fiscal year.

1. Print Name: Cathy A. Pierce, Ed.D
Title: Superintendent

Signature: _____

2. Print Name: Karl Christensen
Title: Asst. Superintendent, Business Services

Signature: _____

ADOPTED on this 20th day of January, 2015.

Secretary, Board of Directors

Consent Item D.3.1.

Approval of School Accountability Report Cards
for the 2013-14 School Year

Prepared by Dr. Stephanie Pierce
January 20, 2015

BACKGROUND:

The Santee School District is required to annually prepare and issue a School Accountability Report Card (SARC) for each school. A model report card was adopted by the State Department of Education to assist districts in meeting the requirements of the law. This year, the CDE provided a standardized web template for SARCs, and hosts completed SARCs on their website (<http://www.sarconline.org/>).

Administration verifies that the SARC for each school addresses the State requirements. In the past, the Santee School District Board of Education has also requested an API chart be included in each school site report card. Because the CDE has standardized the SARC template, this data can no longer be added.

All SARCs are posted in the "Schools" section of the district website. In addition, each school's SARC will be linked under the "About Us" section of the school webpage. With the high volume of Santee School District website visits on a daily basis, web access to the SARCs is environmentally friendly and cost efficient. It also provides an automatic translation option utilizing Google Translate services.

RECOMMENDATION:

Administration recommends approval of the School Accountability Report Cards for the 2013-14 school year.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

School Accountability Report Cards provide parents and community members student achievement data, special program information and other important information regarding the quality of their child's school programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

BACKGROUND

State regulations governing Single Plans for Student Achievement require that the Board of Education annually approve the plans for each of the schools. The 2014-15 Single Plans and budgets have been approved by each school site council and meet the requirements of the applicable regulations. These plans were written utilizing the state template and include goals based on current student performance data and alignment with our District Local Control Accountability Plan (LCAP) goals and action services. In addition, each site has completed a Parent Involvement Policy as outlined in Board Policy and Administrative Regulation 6020 and these policies are attached in each Single Plan. A copy of each site’s Single Plan for Student Achievement will be available at the Board meeting for public review.

RECOMMENDATION

Administration recommends approval of the Single Plans for Student Achievement and Parent Involvement Policy for each of the schools.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT

Approval of the Single Plans for Student Achievement will provide authorization for school staffs to expend state and federal funds to support program development focusing on student achievement during the 2014-15 school year.

STUDENT ACHIEVEMENT IMPACT:

The Single Plan for Student Achievement for each school includes a comprehensive plan to improve the academic performance of students. The plan reflects the collection and analysis of student performance data, the setting of priorities for program improvement, the rigorous use of effective strategies, and the ongoing monitoring of student achievement. The template provides a structured means to improve teaching and learning to meet Common Core State Standards. In addition, parent involvement policies encourage home-school communication which is essential in student achievement.

BACKGROUND:

California Education Code Section 32288 requires that each school district annually approve the comprehensive school safety plans. The Code also requires that each school site council develop and approve the school safety plan.

Presented for approval are the School Safety Plans for Cajon Park, Carlton Hills, Carlton Oaks, Chet F. Harritt, Hill Creek, Pepper Drive, PRIDE Academy at Prospect Avenue, Rio Seco, and Sycamore Canyon Schools. The plans contain specific action plans as well as clearly stated School Safety Strategies. Additionally, each plan contains the requirements of Education Code Section 32282 (a), namely:

- Conduct an assessment of the current status of crime committed at schools
- Identify appropriate strategies and programs that will provide or maintain a high level of school safety
- Child abuse reporting procedures
- Disaster procedures
- Policies pursuant to the Education Code for students serious acts that would lead to suspension and expulsion
- Procedures to notify teachers of dangerous pupils
- A discrimination and harassment policy
- Provision of a student dress code that prohibits "gang-related" apparel
- Procedures for safe ingress and egress of pupils, parents and school employees to and from school
- A safe and orderly environment conducive to learning
- District rules on student discipline, and
- Hate crime reporting procedures.

A copy of the Safety Plans will be available at the board meeting for review.

RECOMMENDATION:

Administration recommends that the Board of Education approve the comprehensive school safety plans.

This recommendation supports the following District goals:

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

There is no significant cost to the implementation of the procedures outlined in the safety plans.

ACADEMIC ACHIEVEMENT IMPACT:

The plan describes a process for insuring school safety, and thereby, also insures that student and staff enjoy a safe school learning environment.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.

Consent Item D.3.4.

Ratification of Nonpublic Agency Master Contract with AccentCare Home Health of California, Inc. for Nursing Services

Prepared by Dr. Stephanie Pierce
January 20, 2015

BACKGROUND:

School districts are required to have nurses to promote and maintain optimal student health. School nurses participate in the following activities: promote and assist in the control of communicable diseases; develop Care Plans/Orders with student’s physician and parents; educate and train school staff (e.g., teachers, instructional assistants, health clerks, administrators) regarding student health matters and procedures; serve as a health professional liaison between home, school and community; conduct vision and hearing screenings for special education evaluations, and provide specialized physical health care procedures. Additionally, when district-employed nurses are absent, we must have appropriately-trained nurse substitutes.

RECOMMENDATION:

Administration recommends the Board of Education ratify the Nonpublic Agency Master Contract with AccentCare Home Health of California, Inc. for nursing services for the term of January 5, 2015 through June 30, 2015. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

Type of Nurse	Hourly Rate	Hours Per Day	Days Per Year	Total
RN/LVN	N/A	3.25	180	N/A Medi-Cal will fund

STUDENT ACHIEVEMENT:

Nursing services are necessary for students in order to promote and maintain optimal student health. Healthy students are better able to engage in the learning process and demonstrate educational growth.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.4.

Consent Item D.3.5.

Ratification of Amended Nonpublic Agency Master Contract with Soliant Health for School Psychology Services

Prepared by Dr. Stephanie Pierce
January 20, 2015

BACKGROUND:

Districts are required to provide school psychology services to students. These services may include conducting special education assessments and suicide risk assessments. In addition, School Psychologists may provide school-based counseling and crisis intervention. One of our five School Psychologists must take maternity leave beginning January 20, 2015. She plans to return to work in the Fall of 2015. During this time period, the District must continue to provide school psychology services to the school sites she is assigned.

We currently have a Nonpublic Agency Master Contract with Soliant Health for a .20 FTE Physical Therapist (PT) until June 30, 2015.

RECOMMENDATION:

Administration recommends the Board of Education ratify the amended Nonpublic Agency Master Contract with Soliant Health for a School Psychologist for the term of January 12, 2015 through June 30, 2015. The Nonpublic Agency Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Days Per Year	Hours Per Day	Hourly Rate	Total
90	6.5	\$75	\$43,875

STUDENT ACHIEVEMENT:

School psychology services are necessary for some students with disabilities to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.5.

Consent Item D.4.2.

Adoption of Resolution No. 1415-15 to Eliminate Vacant Classified Non- Management Positions

Prepared by Tim Larson
January 20, 2015

BACKGROUND:

For the past several years, the Out of School Time Programs (OST) has reviewed staffing enrollment and program needs as well as position vacancies. At this time, administration has determined that changing two (2) Assistant Site Lead positions to Site Leads will achieve the current goals for the OST program as well as simplify the staffing structure. As a result, two (2) employees currently holding Assistant Site Lead positions will be promoted to Site Leads and the vacant Assistant Site Lead positions will be eliminated.

In addition, administration has determined that a vacant Early Childhood Assistant II position is no longer required at the Carlton Hills YALE site.

RECOMMENDATION:

It is recommended that the Board of Education approve the following actions effective January 21, 2015:

- Eliminate two (2) vacant Assistant Site Lead positions at Carlton Hills and Chet F. Harritt sites; and
- Eliminate one (1) vacant 3.5 hours per day Early Childhood Assistant II position at Carlton Hills.

FISCAL IMPACT:

The annual cost to increase the two (2) Assistant Site Lead position to Site Leads will be \$2,833; and the annual savings by eliminating the 3.5 hours per day Early Childhood Assistant II position will be \$10,899. These adjustments will be reflected in the fee-based program budget.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

**SANTEE SCHOOL DISTRICT
Resolution No. 1415-15**

ELIMINATE CLASSIFIED NON-MANAGEMENT POSITION

WHEREAS, administration has determined that two (2) employees currently holding Assistant Site Lead positions will be promoted to Site Leads and the vacant Assistant Site Lead positions will be eliminated.; and

WHEREAS, administration has determined that a vacant Early Childhood Assistant II position is no longer required at the Carlton Hills YALE site; and

WHEREAS, the Governing Board has determined that elimination of the positions is necessary.

NOW, THEREFORE, BE IT RESOLVED that as of the 20th day of January 2015 the Governing Board of Santee School District approved to eliminate the following positions effective January 21, 2015:

- Eliminate two (2) vacant Assistant Site Lead positions at Carlton Hills and Chet F. Harritt sites; and
- Eliminate one (1) vacant 3.5 hours per day Early Childhood Assistant II position at Carlton Hills.

BE IT FURTHER RESOLVED that the Board Governing Board has determined that because the position is currently vacant and no employees will be affected as a result of the elimination, notification of this action will not be necessary.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 20th day of January 2015, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 1/20/15

Clerk, Board of Education

Consent Item D.4.3. Approval to Submit Education for Homeless Children and
Prepared by Tim Larson Youth Consortium Application
January 20, 2015

BACKGROUND:

The California Department of Education offers a competitive grant to school districts that have over 50 homeless students during the previous school year. With 222 homeless students, Santee qualifies to apply for this grant. To become competitive, Santee will partner with La Mesa Spring Valley School District who had 633 students this past year. Santee School District will serve as the lead for this grant. The goals for this proposal are:

- Training for all staff in both districts, 95% of all staff in both districts will understand the nature of homelessness and its effects on education. Training on Trauma and its effect on homeless children to be offered to school sites and to employee groups. (McKinney Vento and Trauma Informed Care)
- Referral and coordination for 75 additional families each year to improve their connection and attendance at school. Students receiving additional support will increase their attendance by 2% per year. Parent outreach and support includes additional transportation for parents and enrollment in afterschool child/care or homework programs.
- Increase connection and collaboration by identifying and connecting with 20 additional connections in the communities in East Region.

The program would provide .25 FTE School Counselor/School Social Workers to provide support and referrals to homeless students and their families.

RECOMMENDATION:

It is recommended that the Board of Education approve the submission of application for Education for Homeless Children and Youth Consortium grant.

FISCAL IMPACT:

This grant would provide up to \$32,000 each year for three (3) years for Santee and \$43,000 for La Mesa Spring Valley to support students and their families who are experiencing homelessness.

STUDENT ACHIEVEMENT:

By providing support for students, these students will be better prepared to learn in the classroom.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Karl Christensen
January 20, 2015

First Amendment to Purchase and Sale
Agreement with M. Grant Real Estate for
Renzulli Property

BACKGROUND:

On June 17, 2014, the Board approved a Purchase and Sale Agreement with M. Grant Real Estate Inc. (“Developer”) for sale of the Renzulli property for a purchase price of \$5,275,000 (“Agreement”). The Agreement contained provisions for a sale conditioned upon the Developer completing the rezoning and entitlement process through the City of Santee.

In order to revise the transaction to close escrow early with an additional cash payment and a Promissory Note for the balance secured by a Deed of Trust, the Purchase and Sale Agreement needs certain amendments.

RECOMMENDATION:

It is recommended that the Board of Education approve First Amendment to Purchase and Sale Agreement with M. Grant Real Estate Inc. for the Renzulli Property.

This recommendation supports the following District goal(s):

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact would total \$5,275,000 upon close of escrow of the property.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

**AMENDMENT NO. 1 TO
PURCHASE AND SALE CONTRACT
AND JOINT ESCROW INSTRUCTIONS**

THIS AMENDMENT NO. 1 TO PURCHASE AND SALE CONTRACT AND JOINT ESCROW INSTRUCTIONS (“Amendment No. 1”) is made and entered into this ___ day of _____, 2015 (“Effective Date”), between the Santee School District (“Seller”) and M Grant Real Estate, Inc. (“Buyer”).

RECITALS

A. On June 11, 2014, Seller and Buyer entered into the “Purchase and Sale Contract and Joint Escrow Instructions” between the Santee School District and M Grant Real Estate, Inc. (“Contract”). The Contract provides for the purchase by Buyer of real property, defined as the “Property,” which is owned by Seller and described in the Contract.

B. Pursuant to the Contract, Buyer was granted an Initial Contingency Period to complete the entitlement and rezoning process with the City of Santee (“City”). Buyer then requested, and seller agreed to, an Extended Contingency Period. Seller and Buyer desire to amend the Contract to provide for the “Close of Escrow” prior to the completion of the entitlement and rezoning of the Property and to modify the payment of the Purchase Price in the event Close of Escrow occurs as set forth herein.

C. Pursuant to the Contract, Buyer paid an Initial Deposit of \$105,500 for the Initial Contingency Period and an Additional Deposit of \$211,000 for an Extended Contingency Period. The Contract stipulates that the Additional Deposit is credited towards the Purchase Price when escrow closes during an Extended Contingency Period. The Contract further stipulates that the Initial Deposit is not credited towards the Purchase Price in an Extended Contingency Period.

NOW THEREFORE, the Parties agree as follows:

1. Section 2 of the Contract – Payment of Purchase Price – This Section is hereby modified as follows:

2a – The Initial Deposit of \$105,500, which is non-refundable to Buyer, shall be applied to the Purchase Price in the event the Close of Escrow occurs as set forth herein.

2c – Buyer shall deposit into Escrow the sum of \$1,189,000 for payment of the Purchase Price. Buyer shall execute a promissory note in the amount of \$3,769,500, which shall be secured by a deed of trust recorded in first position against the Property. Seller shall accept a promissory note secured by a deed of trust as payment of a portion of the Purchase Price in the event Close of Escrow

occurs as set forth herein. A true and correct copy of the promissory note and deed of trust are attached hereto and incorporated herein as Exhibits "A" and "B."

2. Section 3d of the Contract – Close of Escrow – This Section is hereby modified to change the Close of Escrow date to _____, 2015.

3. Section 7 of the Contract – Buyer’s Contingencies and Termination Rights – This Section is hereby modified as follows:

7a – Buyer has completed its due diligence investigation of the Property in its entirety. Buyer hereby waives Buyer’s Due Diligence Contingencies. Buyer’s waiver includes any contingency related to the “Title Review,” any environmental investigation by Buyer, City’s entitlement or rezoning of the Property, Buyer’s right to object to documents provided by Seller, Buyer’s review and approval of the condition of the Property, and/or Buyer’s right to cancel or terminate the Contract during the Contingency Periods.

4. In the event Close of Escrow does not occur as provided for herein, Buyer shall be in breach of the Contract and Seller may initiate termination of the Contract and cancelation of the Escrow. Should such termination and cancelation occur, Seller shall retain the Initial Deposit and Additional Deposit without any reimbursement to Buyer.

5. Except as expressly provided herein, the remaining provisions of the Contract shall remain in full force and effect. In the event there is any inconsistency between the Contract and this Amendment No. 1, this Amendment No. 1 shall control.

IN WITNESS OF THE FOREGOING, the undersigned execute this Amendment No. 1 on behalf of Seller and Buyer.

SANTEE SCHOOL DISTRICT

Date: January __, 2015

By: _____
Karl Christensen
Assistant Superintendent

M GRANT REAL ESTATE, INC.

Date: January __, 2015

By: _____
Michael Grant
Its: _____

Discussion and/or Action Item E.1.2.
Prepared by Karl Christensen
January 20, 2015

Promissory Note from M. Grant Real
Estate for Purchase of Renzulli Property

BACKGROUND:

On June 17, 2014, the Board approved a Purchase and Sale Agreement with M. Grant Real Estate Inc. ("Developer") for sale of the Renzulli property for a purchase price of \$5,275,000 ("Agreement"). The Agreement contained provisions for a sale conditioned upon the Developer completing the rezoning and entitlement process through the City of Santee.

At the December 16, 2014 meeting, the Board approved invoking an Extended Contingency Period through January 31, 2015 to arrange for close of escrow with an additional cash payment and a Promissory Note secured by a Deed of Trust from the Developer. To initiate this option, it is necessary to consider accepting and executing a Promissory Note with M. Grant Real Estate Inc. in order to close escrow and transfer title on the Renzulli Property to the Developer. The Promissory Note transaction for Board consideration includes the following provisions:

- Total Purchase Price: \$5,275,000
- Escrow instructions to be modified for early close on or before January 31, 2015 with contingencies waived
- District agrees to allow an abbreviated Extended Contingency Period in accordance with the Purchase and Sale Agreement for escrow to close on or before January 31, 2015
- Additional Deposit of \$211,000 for invoking Extended Contingency Period to be paid directly to District on or before December 19, 2014
 - Additional Deposit to be credited towards the Total Purchase Price
- District retention of \$105,500 Initial Deposit already paid by Developer credited towards the Total Purchase Price
- Additional Cash Payment to be paid into escrow: \$1,189,000
 - Total of all cash payments (Initial Deposit, Additional Deposit, and Additional Cash Payment) = \$1,505,500
- Promissory Note Amount: \$3,769,500
- Promissory Note secured by a Deed of Trust in First Position on the Renzulli Property
- Title transferred to M. Grant Real Estate Inc.
- Term: Maximum 370 days from Execution Date
- Interest Rate:
 - 0% if balance paid within 180 calendar days of Execution Date
 - 3.0% per annum if balance paid within 181 to 270 calendar days of Execution Date
 - 5.0% per annum if balance paid within 271 to 360 calendar days of Execution Date

- 6.0% per annum if balance paid within 361 to 370 calendar days of Execution Date
 - The Note would continue to accrue interest at 6% per annum while the Note is in default, if not paid within 370 calendar days
- Default Provisions and Remedies: Promissory Note considered to be in default if not paid within 370 calendar days
 - District would have the right to immediately initiate foreclosure proceedings to take back title to the property
 - Developer would permanently lose title to the property and all payments made

RECOMMENDATION:

It is recommended that the Board of Education approve a Promissory Note from M. Grant Real Estate Inc. for purchase of the Renzulli Property.

This recommendation supports the following District goal(s):

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact would total \$5,275,000 upon close of escrow of the property.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

**PROMISSORY NOTE
SECURED BY DEED OF TRUST**

\$3,769,500.00

_____, 2015

1. **Trustor's Promise to Pay.** For value received, and made this ___ day of _____, 2015 ("Execution Date"), the undersigned, M Grant Real Estate Inc. ("Trustor") promises to pay to the Santee School District, a California public school district, ("Beneficiary"), or order, the sum of Three Million Seven Hundred Sixty-Nine Thousand Five Hundred Dollars (\$3,769,500), with interest accruing thereon as hereinafter provided, on or before _____, 2016, and payable as set forth below ("Note"). The term of this Note is for a maximum of 370 calendar days from the Execution Date. During the term of this Note, Beneficiary shall not sell or transfer this Note to any third party except as set forth herein.

2. **Interest.** The outstanding principal balance of this Note shall bear interest at the following per annum rates based upon a 360 day year and the date this Note is paid in full:
 - 0% - if paid off within 180 calendar days from the Execution Date of this Note
 - 3.00% - if paid off within 181 to 270 calendar days from the Execution Date of this Note
 - 5.00% - if paid off within 271 to 360 calendar days from the Execution Date of this Note
 - 6.00% - if paid off within 361 to 370 calendar days from the Execution Date of this Note

3. **Payments.** The entire principal balance and all accrued interest shall be due on or before 370 calendar days from the Execution Date of this Note. In the event this Note is not paid in full prior to the expiration date period, this Note shall continue to accrue interest on the entire principal amount at the rate of 6.00% per annum.

4. **Default.** Should this Note not be paid in full by Trustor to Beneficiary when due, Trustor shall be in default under this Note. Any default which is not fully cured within thirty (30) calendar days after receipt of written notice of default shall, at the option of Beneficiary, result in Beneficiary's right to immediately commence foreclosure on the property, which is the security/collateral for this Note. Trustor shall not be entitled to any refund of cash payments made by Trustor to Beneficiary as part of Beneficiary's purchase of the property, which is the security/collateral for this Note.

5. **Deed of Trust.** This Note and all obligations arising hereunder are secured by a Deed of Trust of even date herewith, executed by the undersigned Trustor in favor of Beneficiary which is secured by the real property commonly known as the Renzulli Site, Assessor Parcel Numbers 283-112-05 and 283-112-28 (“Property”). The Deed of Trust shall be recorded against the property in first position and shall be recorded at the office of the San Diego County Recorder.

6. **Transfer of Property.** In the event the Property is sold, conveyed or transferred without the prior written consent of the Beneficiary to this Note being paid in full, Beneficiary shall have the right to give a Notice of Acceleration to Trustor demanding that this Note be immediately paid in full. Trustor shall have ten (10) calendar days following receipt of the Notice of Acceleration to pay the entire principal balance and all accrued interest to the Beneficiary, or the Trustor shall be in default under this Note. The Beneficiary shall not exercise this right of acceleration if prohibited by Federal law as of the date of the execution of the Deed of Trust or if the Beneficiary has executed a separate written waiver of this option. Sale, conveyance or transfer of the Property to a wholly-owned subsidiary or other legal entity in which the Beneficiary is a managing member shall not constitute a transfer for purposes of this Section.

7. **Prepayment.** Trustor shall have the right to prepay without penalty all or any part of the unpaid balance of this Note at any time. Trustor may elect to prepay the Note by means of a financing to be secured by the Property. Upon payment of this Note and all accrued interest in full to Beneficiary, or concurrent with any financing by Trustor in which Beneficiary is paid in full, Beneficiary will return the Note marked “Paid in Full” and to cause a notice of reconveyance of the Deed of Trust to be executed and recorded in the office of the San Diego County Recorder.

All payments made under this Note shall be paid in lawful money of the United States to the Santee School District at 9625 Cuyamaca Street, Santee, CA 92071.

8. **Nonrecourse.** This Note shall be nonrecourse. Any judgment, or execution thereof, entered in any action, legal or equitable, on this Note or the Deed of Trust securing this Note shall be enforced only against the collateral described in the Deed of Trust and such other or further security as, from time to time, may be hypothecated for this Note, including but not limited to, deficiency judgment by way of judicial foreclosure.

9. **Time.** Time is of the essence herein.

10. **Amendments.** This Note may not be modified or amended except by an instrument in writing expressing such intention and signed by an authorized representative of the Beneficiary and Trustor.

11. **Severability.** If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality shall not affect the validity and binding effect of the remainder of this Note upon the parties.

12. **Giving of Notices.** Any notice that must be given to Trustor under this Note will be given by delivering it or by mailing it first class mail or by certified mail, return receipt requested addressed to Trustor at 110 Town Center Pkwy, Santee, CA 92071. A notice that must be given to the Beneficiary under this Note will be given by mailing it certified mail, return receipt requested, to the Beneficiary at the address stated in Section 7, above. Any party may change its address by a notice given to the other party in the manner set forth in this Section.

13. **Attorneys Fees and Costs.** If any action is instituted on this Note, Trustor promises to pay all damages incurred thereby, including reasonable attorneys fees and costs incurred by Beneficiary and all costs of collection, whether or not suit is filed.

This Note is governed and construed in accordance with the laws of the State of California and executed at Santee, California, and the date set forth below.

M Grant Real Estate, Inc.

Date

WHEN RECORDED PLEASE MAIL TO:

Santee School District
9625 Cuyamaca Street
Santee, CA 92071
Attn: Karl Christensen,
Assistant Superintendent

(SPACE ABOVE FOR RECORDER'S USE ONLY)
(EXEMPT FROM RECORDING FEE PURSUANT TO GOV. CODE '6103)

DEED OF TRUST

THIS DEED OF TRUST is made this _____, 2015, among M Grant Real Estate, Inc. (herein called "Trustor"), Stewart Title of California, a California corporation (herein called "Trustee"), and the Santee School District, a California school district, (herein called "Beneficiary").

Trustor, in consideration of the indebtedness herein recited and the trust herein created, irrevocably grants and conveys to Trustee, in trust with power of sale, the following described property located in the City of Santee, County of San Diego, State of California:

SEE EXHIBIT "A" ATTACHED HERETO FOR LEGAL DESCRIPTION,
which has an Assessor Parcel Numbers: 383-112-05 and 383-112-28

Together with all the improvements now and hereafter erected on the above property, all of which shall be deemed to be and remain part of the property covered by this Deed of Trust; and all of the foregoing, together with said property are hereinafter referred to as the "Property".

To secure to the Beneficiary the performance of the obligations and the repayment of the indebtedness evidenced by Trustor's Promissory Note dated _____, 2015, and any riders, extensions and renewals thereof (herein "Note"), in the principal sum of three million seven hundred sixty-nine thousand five hundred dollars (\$3,769,500), at the per annum rate of interest set forth below based upon a 360 day year and the date the Note is paid in full:

- 0% - if paid off within 180 calendar days from the Execution Date of the Note
- 3.00% - if paid off within 181 to 270 calendar days from the Execution Date of the Note
- 5.00% - if paid off within 271 to 360 calendar days from the Execution date of the Note
- 6.00% - if paid off within 361 to 370 calendar days from the Execution Date of the Note

and the performance of the covenants and agreements of Trustor contained in that certain Purchase and Sale Contract and Joint Escrow Instructions dated June 11, 2014, as amended, by and between Beneficiary and Trustor.

Trustor covenants that Trustor is lawfully seized of the estate hereby conveyed and that the Property is unencumbered except for encumbrances of record. Trustor covenants, warrants

and agrees that it will defend generally the title to the Property against all claims and demands, subject to encumbrances of record.

UNIFORM COVENANTS

Trustor and Beneficiary covenant and agree as follows:

- 1. Payment of Principal and Interest.** Trustor shall promptly pay when due the principal and interest indebtedness evidenced by the Note.
- 2. Protection of the Beneficiary Security.** If Trustor fails to perform the covenants and agreements contained in the Note or this Deed of Trust, or if any action or proceeding is commenced which materially affects the Beneficiary's interest in the Property, then the Beneficiary, at the Beneficiary's option, upon notice to Trustor, may make such appearance, disburse such sums including reasonable attorneys' fees, and take such action as is necessary to protect the Beneficiary's interests.

In the event of a default by Trustor, which remains uncured, in payment of any indebtedness secured hereby or in performance of any obligation hereunder, Beneficiary may declare all sums secured hereby immediately due and payable by delivery to Trustee of written declaration of default and demand for sale and of written notice of default and of election to cause to be sold said Property, which notice Trustee shall cause to be filed for record. Beneficiary also shall deposit with Trustee this Deed of Trust, said Note and all documents evidencing expenditures secured hereby.

After the lapse of such time as may then be required by law following the recordation of said notice of default, and notice of sale having been given as then required by law, Trustee without demand on Trustor, shall sell the Property at the time and place fixed by it in said notice of sale, either as a whole or in separate parcels, and in such order as it may determine, at public auction to the highest bidder for cash in lawful money of the United States, payable at time of sale. Trustee may postpone sale of all or any portion of the Property by public announcement at such time and place of sale, and from time to time thereafter may postpone such sale by public announcement at the time fixed by the preceding postponement. Trustee shall deliver to such purchaser its deed conveying the Property so sold, but without any covenant or warranty, express or implied. The recitals in such deed of any matters or facts shall be conclusive proof of the truthfulness thereof. Any person, including Trustor, Trustee, or Beneficiary, may purchase at such sale.

After deducting all costs, fees and expenses of Trustee and of this Deed of Trust, including cost of evidence of title in connection with sale, Trustee shall apply the proceeds of sale to payment of: all sums expended under the terms hereof, not then repaid, with accrued interest at the amount allowed by law in effect at the date hereof; all other sums then secured hereby; and the remainder, if any, to the person or persons legally entitled thereto.

Trustor herein agrees to appear in and defend any action or proceeding purporting to affect the security hereof or the rights or powers of Beneficiary or Trustee; and to pay all costs and expenses, including cost of evidence of title and attorneys' fees in any action or proceeding in which Beneficiary or Trustee may appear and in any suit brought by Beneficiary to foreclose this Deed of Trust.

Any amounts disbursed by the Beneficiary pursuant to this Section, with interest thereon, at the amount allowed by law in effect at the date hereof, will become additional indebtedness of Trustor secured by this Deed of Trust. Unless Trustor and the Beneficiary agree to other terms of payment, such amounts will be payable upon notice from the Beneficiary to Trustor requesting payment thereof. Nothing contained in this Section 2 will require the Beneficiary to incur any expense or take any action hereunder.

3. Trustor Not Released: Forbearance by the Beneficiary Not a Waiver. Any acceptance of payment after its due date shall not constitute a waiver of the right to require prompt payment of future sums or to declare a default for failure of Trustor to subsequently timely pay any amount that is due under the terms of the Note. Extension of the time for payment or modification or amortization of the sums secured by this Deed of Trust granted by the Beneficiary to Trustor or to any successor in interest of Trustor shall not operate to release, in any manner, the liability of the original Trustor and Trustor's successors in interest. The Beneficiary shall not be required to commence proceedings against such successor or to extend time for payment or otherwise modify amortization of the sums secured by this Deed of Trust by reason of any demand made by the original Trustor and Trustor's successors in interest. Any forbearance by the Beneficiary in exercising any right or remedy hereunder, or otherwise afforded by applicable law, shall not be a waiver of or preclude the exercise of any such right or remedy.

4. Successors and Assigns Bound, Joint and Several Liability; Co-signers. The covenants and agreements herein contained shall bind, and the rights hereunder shall inure to, the respective successors and assigns of the Beneficiary and Trustor. All covenants and agreements of Trustor shall be joint and several.

5. Notice. Except for any notice required under applicable law to be given in another manner, if at any time after the execution of this Deed of Trust, it shall become necessary or convenient for one of the parties hereto to serve any notice, demand or communication upon the other party, such notice, demand or communication shall be in writing and shall be given by delivering it or by mailing such notice by certified mail, return receipt requested, postage prepaid and (1) if intended for Beneficiary shall be addressed to:

Santee School District
9625 Cuyamaca Street
Santee, CA 92071
Attn: Karl Christensen,
Assistant Superintendent

and (2) if intended for Trustor shall be addressed to:

M Grant Real Estate, Inc.
110 Town Center Pkwy
Santee, CA 92071
Attn: Michael Grant

Any notice provided for in this Deed of Trust shall be deemed to have been given to Trustor or the Beneficiary when given in the manner designated herein.

6. Governing Laws, Severability. The state and local laws applicable to this Deed of Trust shall be the laws of the jurisdiction in which the Property is located. In the event that any provision or clause of this Deed of Trust or the Note conflicts with applicable law, such conflict shall not affect other provisions of this Deed of Trust or the Note which can be given effect without the conflicting provision, and to this end, the provisions of this Deed of Trust and the Note are declared to be severable. As used herein, “costs”, “expenses” and “attorneys’ fees” include all sums to the extent not prohibited by applicable law or limited herein.

7. Trustor’s Copy. Trustor shall be furnished a conformed copy of the Note and this Deed of Trust at the time of execution or after recordation thereof.

8. Transfer or Sale of the Property or a Beneficial Interest in Trustor. If all or any part of the Property or any interest in it is sold, conveyed or transferred without the Beneficiary’s prior written consent, the Beneficiary may, at its option, require immediate payment in full of all sums secured by this Deed of Trust. A transfer constitutes sold, or otherwise conveyed, by operation of law or otherwise. No delay or omission on the part of the Beneficiary shall operate as a waiver of such right of repayment or of any other right under this Note. If the Property, or any portion thereof, is sold, conveyed or transferred without the Beneficiary’s prior written consent (“Transfer”), the principal amount of the Note, together with interest accruing thereon from the date listed in the Note, shall be due and payable on or before the date provided by the Beneficiary in a “Notice of Acceleration” (“Notice”) which shall not be less than thirty (30) calendar days following such Notice. The Beneficiary shall not exercise this right of acceleration if the Beneficiary has executed a separate written waiver of this option or in the event Trustor further encumbers the Property with a lien which is a junior lien to the lien securing the repayment of the Note evidenced by this Deed of Trust.

NON-UNIFORM COVENANTS

Trustor and Beneficiary further covenant and agree as follows:

9. Acceleration, Remedies. Upon Trustor’s breach of any covenant or agreement of Trustor in this Deed of Trust, including the covenants to pay when due any sums secured by this Deed of Trust, and those contained herein, the Beneficiary, prior to acceleration, shall give Notice to Trustor as provided herein specifying:

- (a) the breach;
- (b) the action required to cure such breach;
- (c) a date, not less than 30 calendar days from the date the Notice is mailed to Trustor, by which such breach must be cured; and
- (d) that failure to cure such breach on or before the date specified in the Notice may result in acceleration of the sums secured by this Deed of Trust and the sale of the Property.

The Notice shall further inform Trustor of the right to reinstate after acceleration, as set forth in Section 10 and the right to bring a court action to assert the nonexistence of a default or any other defense of Trustor to acceleration and sale. If the breach is not cured on or before the date specified in the Notice, the Beneficiary, at the Beneficiary's option, may declare all of the sums secured by this Deed of Trust to be immediately due and payable without further demand and may invoke any remedies permitted by applicable law. The Beneficiary shall be entitled to collect all reasonable costs and expenses incurred in pursuing these remedies, including, but not limited to, reasonable attorneys' fees.

10. Trustor's Right to Reinstate. Notwithstanding the Beneficiary's acceleration of the sums secured by this Deed of Trust due to Trustor's breach, Trustor shall have the right to have any proceedings begun by the Beneficiary to enforce this Deed of Trust discontinued within thirty (30) calendar days after receiving notice thereof or at any time prior to entry of a judgment enforcing this Deed of Trust if:

- (a) Trustor cures all breaches of any other covenants or agreements of Trustor contained in the Deed of Trust;
- (b) Trustor pays all reasonable expenses incurred by the Beneficiary and Trustee in enforcing the covenants and agreements of Trustor contained in this Deed of Trust, and in enforcing the Beneficiary's and Trustee's remedies as provided herein, including, but not limited to, reasonable attorneys' fees and costs; and
- (c) Trustor takes such action as the Beneficiary may reasonably require to assure that the lien of this Deed of Trust, the Beneficiary's interest in the Property and Trustor's obligation to pay the sums secured by this Deed of Trust shall continue unimpaired.

Upon such payment and cure by Trustor, this Deed of Trust and the obligations secured hereby shall remain in full force and effect as if no acceleration had occurred.

11. Reconveyance. Upon payment of all sums secured by this Deed of Trust, the Beneficiary shall request Trustee to reconvey the Property and will surrender this Deed of Trust and the Note evidencing indebtedness secured by this Deed of Trust to Trustee. Trustee shall

thereupon promptly reconvey the Property without warranty and without charge to the person or persons legally entitled thereto. Such person or persons shall pay all costs of recordation, if any.

12. **Substitute Trustee.** The Beneficiary, or any successor in ownership of any indebtedness secured hereby, may from time to time appoint a successor trustee to any Trustee appointed hereunder by an instrument executed and acknowledged by the Beneficiary and recorded in the office of the Recorder of the county where the Property is located. The instrument shall contain the name of the original Beneficiary, Trustee and Trustor, the book and page where this Deed of Trust is recorded and the name and address of the successor trustee. The successor trustee shall, without conveyance of the Property, succeed to all the title, power and duties conferred upon the Trustee herein and by applicable law. This procedure for substitution of trustee shall govern to the exclusion of all other provisions for substitution.

13. **Request for Notices.** Trustor requests that copies of any notice of sale be sent to Trustor's address.

14. **Warranties of Trustor.** Trustor warrants to Beneficiary that Trustor is the owner of record whose legal description is attached in Exhibit "A".

IN WITNESS WHEREOF, TRUSTOR HAS EXECUTED THIS DEED OF TRUST.

Date: _____, 2015

TRUSTOR:

M Grant Real Estate, Inc.

By: _____

EXHIBIT "A"

LEGAL DESCRIPTION

Parcel I

All of Lot 13 and the Southerly 174.50 feet (measured along the Westerly line) of Lot 4, Block "C" of Fanita Rancho, according to Revised Map of a part of said Rancho No. 688, filed in the Office of the County Recorder of San Diego County, October 22, 1891.

Parcel II

An easement and right of way for utilities including sewer, water, gas, and electric line purposes over, under, along and across the Easterly 10 feet of Lot 4 in Block "C" of Fanita Rancho, in County of San Diego, State of California, according to revised Map of a part of said Rancho No. 688, filed in the Office of the County Recorder of San Diego County, October 22, 1891.

The easement herein described is hereby declared to be appurtenant to and for the use and benefit of the present and future owners of all or any portion of Parcel I above described.

EXCEPTING THEREFROM that portion lying within Parcel I above described.

Discussion and/or Action Item E.1.3. Approval of Monthly Financial Report
Prepared by Karl Christensen
January 20, 2015

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period November 1, 2014 through November 30, 2014 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$5,926,765; cash receipts of \$ \$3,969,676; and disbursements of \$ \$4,420,669 are reflected for the period of November 1, through November 30, 2014 resulting in an ending cash balance of \$5,475,772 as of November 30, 2014.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.3.

Monthly Financial Report - November

1

CASH REPORT FOR NOVEMBER

		Actual	Projected*
Beginning Cash Balance as of November 1, 2014		\$5,926,765	\$5,926,765
INCOME			
A. Local Control Funding Formula			
State Aid	\$ 2,222,888		
Property Taxes	\$ 413,574		
		2,636,462	
B. Federal Income			
Federal Funding	10,349		
		10,349	
C. State Income			
Unrestricted State Funding	550,546		
		550,546	
D. Local Income			
Other Local Income	465,187		
Spec Ed	252,756		
Interest	215		
		718,158	
E. Due to/Due from other funds		54,161	
F. Debt Proceeds		-	
TOTAL INCOME		\$3,969,676	\$3,524,004
Beginning Balance Plus Income		\$9,896,441	\$9,450,769
DISBURSEMENTS			
G. Commercial Warrants	\$ 428,539		
H. Payroll Warrants	3,231,687		
I. Statutory Employee Benefits	490,459		
J. Health & Welfare	222,199		
K. Other Outgo	47,785		
L. Interfund Borrowing Out	-		
M. Budget Adjustments	-		
TOTAL DISBURSEMENTS		\$4,420,669	\$4,711,038
Ending Cash Balance as of November 30, 2014		\$5,475,772	\$4,739,731

* Based on Cash Flow Projection updated for First Interim FY 2014-15

**Budget Revisions
Through November 30, 2014
2014-15 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	10,456,554	1,350,410	11,806,964
Estimated Income	39,203,658	11,451,867	50,655,525
Estimated Expenditures	41,787,847	12,604,377	54,392,224
Change in Fund Balance	(2,584,189)	(1,152,510)	(3,736,699)
Projected Ending Fund Balance	7,872,365	197,900	8,070,265
Less: Restricted Program Carryovers	-	197,900	197,900
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	15,000	-	15,000
Stores Inventory	53,344	-	53,344
Less: Assigned Vacation Carryover	224,718	-	224,718
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,631,767	-	1,631,767
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	5,571,668	-	5,571,668
Fund 17 Projected End of Year Balance	2,885,713	-	2,885,713
Projected Reserves	10,089,147	-	10,089,147
As a % Estimated Expense Total	18.55%		
* Projected Reserve % 2015-16	12.49%		
* Projected Reserve % 2016-17	6.24%		

* Based on most recent Multi-Year Projection at First Interim FY 2014-15

BACKGROUND:

On January 9, 2015, the Governor unveiled his plans for the 2015-16 State Budget. Administration will provide a brief overview of key components of the Governor's plan. More details will be provided at a Budget Workshop scheduled for early February.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

A summary will be provided at the Board meeting.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.4.

Discussion and/or Action Item E.2.1.
Prepared by Karl Christensen
January 20, 2015

Authorization to Disseminate Bid for
Construction of Pepper Drive Grass Field

BACKGROUND:

Over the past several months, there have been discussions and actions with the County of San Diego, The City of Santee, and the Lakeside AYSO seeking funding for a joint-use grass field at Pepper Drive School. At the December 16, 2014, the Board approved a Joint-Use Partnership Agreement with the Lakeside AYSO for use of the field.

The County of San Diego requires copies of bid documents for capital improvement projects to be submitted with the application for the Neighborhood Reinvestment Program Grant to substantiate cost estimates.

RECOMMENDATION:

It is recommended that the Board of Education authorize staff to seek bids for the construction of the joint-use grass field at Pepper Drive.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is to be determined upon opening of bids. A bid award will be brought to the Board at the March 17, 2015 meeting for consideration.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Discussion and/or Action Item E.3.1. Board of Education Self-Evaluation
Prepared by Dr. Cathy A. Pierce
January 20, 2015

BACKGROUND:

Board Bylaw 9400 states the Board of Education shall conduct an annual self-evaluation in January in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the District's vision and goals.

RECOMMENDATION:

It is recommended that the Board of Education conduct their annual self-evaluation as indicated in Board Bylaw 9400. Action is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance assures a quality education for students.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.3.1.

Discussion and/or Action Item E.3.2.
Prepared by Dr. Cathy A. Pierce
January 20, 2015

Review/Adoption of Santee School District
Governance Standards

BACKGROUND:

On January 24, 2013, the Board of Education and Superintendent participated in a Board Collaboration/Team Building Workshop where Board Members reviewed and edited the Santee School District Governance Standards through a collaborative process. At the February 5, 2013 meeting, Board Members reviewed the final version and adopted the Santee School District Governance Standards as a guideline to help increase effectiveness and improve the quality of governance and leadership for the District. The Santee School District Governance Standards were last reviewed and adopted by the Board of Education at the April 1, 2014 meeting.

RECOMMENDATION:

It is recommended that the Board of Education annually review and adopt at the Santee School District Governance Standards. Action is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance assures a quality education for students.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.3.2.

SANTEE SCHOOL DISTRICT



Guidelines to help clarify roles, increase effectiveness, raise the level of understanding and improve the quality of governance and leadership.

BOARD OF EDUCATION MISSION STATEMENT

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

CALIFORNIA SCHOOL BOARDS ASSOCIATION

PROFESSIONAL GOVERNANCE STANDARDS

The Individual Trustee

In California's public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for all students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the Board as a whole and not with individuals.

The Board

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a "governance team." This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Take collective responsibility for the board's performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.
- Govern within board-adopted policies and procedures.

The Board's Jobs

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective Boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.



SANTEE SCHOOL DISTRICT GOVERNANCE STANDARDS

1. We will rely on our District goals and value statements when deliberating and taking action.
2. We will be responsive to the needs of our constituents and an advocate for children.
3. We will respect the opinions of others, including Board members, staff and community members and their right to express those opinions publicly as allowed by law.
4. When you are acting as a representative of the Board in an official capacity, you will represent the direction of the Board or uphold the majority of the Board's decision, even if it's counter to your point of view. It's our responsibility to hold each other accountable.
5. If any Board member feels that another Board member appears to be violating the Professional Governance Standards, we will seek to resolve our differences, and address the issue initially directly with the individual or as the next step, the differences can be taken to the entire Board to resolve the issue.
6. The Board's intention is not to surprise the Superintendent, or his/her staff; however, this may sometimes occur. The Board will use all due diligence to try to contact administration prior to the Board meetings about questions or issues that may come up in this forum that need to be addressed.
7. The Superintendent's intention is not to surprise the Board, or his/her staff; however, this may sometimes occur. The Superintendent will use all due diligence to try to contact the Board prior to the Board meetings about questions or issues that may come up in this forum that need to be addressed.
8. An assessment of the Board's performance will be conducted annually and the Professional Governance Standards will be subject to Board adoption annually.

Dustin Burns, President

Dianne El-Hajj, Member

Barbara Ryan, Vice President

Ken Fox, Member

Elana Levens-Craig, Clerk

Dr. Cathy Pierce, Superintendent

Date Adopted by the Board

BACKGROUND:

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the Board Policies listed below. These Board Policies have been reviewed by Administration and are submitted to the Board for a second reading. Policies were presented to the Board for a First Reading at the June 17, 2014 meeting.

Board Policy 4116 is in line with the recommended language from CSBA. However, the current policy contains unnecessary language specific to current laws. The suggested language more broadly defines both probationary and permanent status while deferring to whatever the current law may reflect.

Policy	Policy Title
BP 1312.1	Complaints Concerning District Employees
BP 4116	Probationary/Permanent Status (<i>revised</i>)
BP 4315.1	Certification of Competence in Evaluation and Instructional Methodologies
BP 5116.1	Intradistrict Open Enrollment
BP 6145	Extracurricular and Cocurricular Activities

The listed Board Policies were last reviewed on June 4, 2013.

RECOMMENDATION:

It is recommended that the Board of Education approve the listed Board Policies submitted for a second reading with the recommended revisions to Board Policy 4116. The other listed Board Policies have no revisions.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

STUDENT ACHIEVMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item F.1.1.

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

The Governing Board accepts responsibility for providing a means by which the public can hold employees accountable for their actions. The Board desires that complaints be resolved expeditiously without disrupting the educational process.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

The Board places trust in its employees and desires to support their actions in such a manner that employees are free from unnecessary, spiteful or negative criticism and complaints. Constructive criticism is welcome when it is motivated by a sincere desire to improve the quality of the educational program.

Verbal complaints made to a Board member or at a Board meeting against an employee other than the Superintendent, will be referred to the Superintendent for appropriate consideration and action according to this policy. If a single Board member receives a complaint about the Superintendent, it will be referred to the entire Board. Because the Board sits as the appellate body in the complaint resolution process, any member of the Board who has become involved in a complaint resolution process prior to an appeal to the Board shall declare his/her involvement and not participate as a member of the Board during an appeal hearing.

When public complaints against employees involve accusations of child abuse, the provisions of Board policy and administrative regulation 5141.4 shall be implemented.

The Board shall not prohibit public criticism of the district and its employees.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

The Board prohibits retaliation against complainants. The Superintendent or designee at his/her discretion may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint. The district will not investigate anonymous complaints.

This Board shall annually review this policy.

Legal Reference: (see next page)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES (continued)

Legal Reference:

EDUCATION CODE

33308.1 *Guidelines on procedure for filing child abuse complaints*

35146 *Closed sessions*

44031 *Personnel file contents and inspection*

44811 *Disruption of public school activities*

44932-44949 *Resignation, dismissal and leaves of absence (rights of employee; procedures to follow)*

48987 *Child abuse guidelines*

GOVERNMENT CODE

54957 *Closed session; complaints re employees*

54957.6 *Closed session; salaries or fringe benefits*

PENAL CODE

273 *Cruelty or unjustifiable punishment of child*

11164-11174.3 *Child Abuse and Neglect Reporting Act*

WELFARE AND INSTITUTIONS CODE

300 *Minors subject to jurisdiction of juvenile court*

Policy adopted: February 17, 2009
Policy reviewed: December 15, 2009, May 3, 2011;
June 15, 2012; June 4, 2013

SANTEE SCHOOL DISTRICT
Santee, California

Certificated Personnel

BP 4116 (a)

PROBATIONARY/PERMANENT STATUS

~~Permanent status is granted by law to teachers who have satisfactorily passed a period of probationary service. A teacher who has been employed by the district for two (2) consecutive school years and is then rehired for the next succeeding school year shall become a permanent employee at the commencement of the third (3rd) year. On or before March 15 of the employee's second complete consecutive year, the Governing Board shall notify the teacher of its decision to rehire or not to rehire for the next year. If the Board does not give notice on or before March 15, the teacher shall be rehired for the next school year. Permanent personnel may continue in teaching positions if they keep their teaching certificate in force, remain free from communicable diseases, and are not dismissed for reasons specified in the state school law.~~

~~Permanent status applies only to teachers holding regular credentials issued by the Commission on Teacher Credentialing.~~

Probationary Status

Probationary employees shall receive training, assistance and evaluations consistent with their needs as new teachers. Such training and assistance may consist of in-service training and/or meetings with the employee's evaluator to discuss areas of strength and areas requiring improvement. In-service training may be provided during school hours as part of a comprehensive staff development program.

The performance of each probationary employee shall be evaluated and assessed at least once every school year.

(cf. 4115 - Evaluation/Supervision)

(cf. 4131 - Staff Development)

Interns

~~A person employed as a district or university intern shall be classified as a probationary employee. Following completion of the internship, if he/she is reelected by the district to serve in a position requiring certification qualifications for the next succeeding school year, he/she shall continue to be classified as a probationary employee during that year. (Education Code 44466, 44885.5)~~

Permanent Status

Granting of permanent status shall be based on completion of the probationary period in accordance with applicable law. Employees granted permanent status acquire specific rights under the Education Code, including those relating to discipline and dismissal. (Education Code 44932-44988)

Certificated Personnel

BP 4116 (b)

PROBATIONARY/PERMANENT STATUS

(cf. 4117.4 - Dismissal)

(cf. 4117.6 - Decision Not to Rehire)

Legal Reference:

EDUCATION CODE

44466 Status of university interns

44850.1 No tenure in administrative or supervisory position

44885.5 Status of district interns

44908 Complete year for probationary employees

44911-44913 Service not computed in eligibility for permanent status

44915 Classification of probationary employees

44917-44921 Status of substitute or temporary employees

44929.20 Continuing contracts (not to exceed four years - ADA under 250)

44929.21 Districts of 250 ADA or more

44929.23 Districts with less than 250 ADA

44929.28 Employment by another district

44930-44988 Resignations, dismissals and leaves of absence, especially:

44948.2 Election to use provisions of Section 44948.3

44948.3 Dismissal of probationary employees

Policy adopted: February 18, 1986

Policy revised: May 5, 2009, June 17, 2014

Policy reviewed: December 15, 2009, May 3, 2011; June 15, 2012
June 4, 2013

SANTEE SCHOOL DISTRICT

Santee, California

CERTIFICATION OF COMPETENCE IN EVALUATION AND INSTRUCTIONAL METHODOLOGIES

The Superintendent shall annually submit to the Governing Board a list of district administrators whose duties include evaluation of certificated personnel. The administrators listed will be presented as competent by the Superintendent in instructional methodologies and in the evaluation of certificated personnel. The Board will certify the competence of personnel recommended by the Superintendent.

Criteria for certification may include but not be limited to the following:

Academic Qualifications

1. Earned Master's Degree or advanced degree of equivalent standard from an accredited college or university.
2. Evidence of university level course work in techniques of supervision, human relations and instructional methodologies.

Experience

1. Demonstration of competence in the evaluation process.
2. Demonstration of competence in instructional methodologies.
3. Completion of at least three (3) years of successful teaching.

Credential

1. Possession of valid California Administrative Credential

Professional Knowledge and Skills

1. Evidence of professional growth program participation.
2. Demonstration of understanding of district-adopted curriculum, policies and practices.
3. Demonstration of skill in instructional observation.
4. Demonstration of skill in techniques and procedures of evaluation of instruction.

This certification is intended to comply with requirements of the Education Code and is intended to be used for no other purpose. This policy shall be reviewed annually by the Board.

Legal Reference: (see next page)

**CERTIFICATION OF COMPETENCE IN EVALUATION
AND INSTRUCTIONAL METHODOLOGIES (continued)**

Legal Reference:

EDUCATION CODE

33039 *Guidelines for teacher evaluation*

44660-44665 *Evaluation and assessment of performance of certificated employees*

44681-44689 *Administrator training and evaluation*

GOVERNMENT CODE

3543.2 *Scope of representation (re evaluation procedures)*

Policy adopted: June 19, 1984

Policy amended: December 4, 2007

Policy reviewed: May 5, 2009, December 15, 2009, May 3, 2011

June 15, 2012; June 4, 2013

SANTEE SCHOOL DISTRICT
Santee, California

INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district.

The Board shall annually review this policy.

Enrollment Priorities

Priority for attendance outside a student's attendance area shall be given as follows:

1. If a district school receiving Title I funds is identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another district school or charter school.
2. If while on school grounds a student becomes the victim of a violent criminal offense, he/she shall be provided an option to transfer to another district school or charter school.
3. If a student attends a school designated by the California Department of Education as "persistently dangerous," he/she shall be provided an option to transfer to another district school or charter school.
4. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either:

- a. A written statement from a representative of an appropriate state or local agency, such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist
 - b. A court order, including a temporary restraining order and injunction
5. Priority may be given to siblings of students already in attendance in that school.

INTRADISTRICT OPEN ENROLLMENT (continued)

6. Priority may be given to any student whose parent/guardian is assigned to that school as his/her primary place of employment.

For all other applications for enrollment from outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space.

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students.

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area.

Transportation

Except as required by 20 USC 6316 for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

Legal Reference: (see next page)

INTRADISTRICT OPEN ENROLLMENT (continued)

Legal Reference:

EDUCATION CODE

35160.5 *District policies; rules and regulations*

35291 *Rules*

35351 *Assignment of students to particular schools*

48980 *Notice at beginning of term*

CODE OF REGULATIONS, TITLE 5

11992-11994 *Definition of persistently dangerous schools*

UNITED STATES CODE, TITLE 20

6316 *Transfers from program improvement schools*

7912 *Transfers from persistently dangerous schools*

CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 *Dissemination of information*

200.37 *Notice of program improvement status, option to transfer*

200.39 *Program improvement, transfer option*

200.42 *Corrective action, transfer option*

200.43 *Restructuring, transfer option*

200.44 *Public school choice, program improvement schools*

200.48 *Transportation funding for public school choice*

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Unsafe School Choice Option, May 2004

Public School Choice, February 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, *Unsafe School Choice Option:*

<http://www.cde.ca.gov/ls/ss/se/usco.asp>

U.S. Department of Education, *No Child Left Behind:* <http://www.nclb.gov>

Policy adopted: August 17, 2010
Reviewed: May 3, 2011; June 15, 2012; June 4, 2013

SANTEE SCHOOL DISTRICT
Santee, California

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

No extracurricular or cocurricular program or activity shall be provided or conducted separately, and no district student's participation in extracurricular and cocurricular activities shall be required or refused, based on the student's sex, gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for participation in extracurricular and cocurricular activities shall be limited to those that are essential to the success of the activity. (5 CCR 4925)

Any complaint regarding the district's extracurricular and cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no fee shall be charged to students for participation in extracurricular and cocurricular activities related to the educational program, including materials or equipment related to the activity.

Eligibility Requirements

Junior High social activities and eighth grade excursion day are subject to academic, effort, and citizenship requirements as specified in AR 6145.

Any decision regarding the eligibility of any child in foster care or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with California Education Codes 48850 and 49701.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

Supervision

Extracurricular activities shall be under the general supervision of school authorities and certificated employees whenever they are conducted by the district.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

The Superintendent or designee shall:

1. Determine which activities and programs are affected by this policy.
2. Ensure districtwide uniformity.

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference:

EDUCATION CODE

35145 *Public meetings*

35160.5 *District policy rules and regulations; requirements; matters subject to regulation*

35179 *Interscholastic athletics; associations or consortia*

35181 *Students' responsibilities*

48850 *Participation of foster youth in extracurricular activities and interscholastic sports*

48930-48938 *Student organizations*

49700-49704 *Education of children of military families*

CODE OF REGULATIONS, TITLE 5

350 *Fees not permitted*

4900-4965 *Nondiscrimination in elementary and secondary education programs receiving state financial assistance*

5531 *Supervision of extracurricular activities of pupils*

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 *Title IX, 1972 Education Act Amendments*

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

WEB SITES.

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/mc>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>

Policy adopted: August 17, 2010
reviewed: May 3, 2011; June 15, 2012
revised: June 4, 2013

SANTEE SCHOOL DISTRICT
Santee, California

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Agenda Item G.

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
3. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Property Addresses:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
 - *Parcel 366-050-16 (known as Elliott Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
4. **Conference with Legal Counsel – Anticipated Litigation** (Govt. Code § 54956.9)
- One (1) Case
5. **Conference with Legal Counsel – Existing Litigation** (Govt. Code § 54956.9)
- Case #: 37-2013-00034970-CUPO-CTL
6. **Public Employee Performance Evaluation (Gov. Code § 54957)**
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT